

# *City of Thibodaux*

## **Spay and Neuter Program**

### **Purpose**

The purpose of this program is to provide financial assistance to residents, within The City of Thibodaux, associated with the spaying/ neutering of their pets. The goals of this program are to reduce the homelessness, and euthanasia of cats and dogs, by providing funds to assist in promoting responsible pet ownership.

### **Scope of Service**

- The City of Thibodaux will provide up to a total of \$10,000.00 yearly as financial assistance to the residents of The City of Thibodaux who meet specific requirements under The City of Thibodaux's Spay and Neuter program.
- The City of Thibodaux will provide a \$200.00 credit per animal (cat or dog), two animals per household, per year, to be applied to the total cost associated with the spaying or neutering.
- The City of Thibodaux will advertise the availability of the Spay and Neuter Program on the City's website.
- Acceptance and approval of applications for the Spay and Neuter Program will be administered by the City of Thibodaux Police Department's Support Services Division.
- The City of Thibodaux Police Department's Support Services Division will submit a completed, signed voucher to the Purchasing Office to obtain a purchase order for the approved veterinary clinic. Once the purchase order has been provided to the approved veterinary clinic, a copy of the purchase order will be sent to The City of Thibodaux Police Department Support Services Division.
- A voucher showing the purchase order number shall be given to the qualified household member for the spay, or neuter, of the animal. The voucher is to be presented to the approved veterinary clinic, and the applicant is responsible for any remaining costs.
- The City of Thibodaux Police Department's Support Services Division will ensure that a maximum of two vouchers for qualifying households per year is upheld.
- The City of Thibodaux Police Department's Support Services Division will maintain all relevant documentation evidencing the qualifications of all recipients of vouchers under this program.

### **Recipient Requirements**

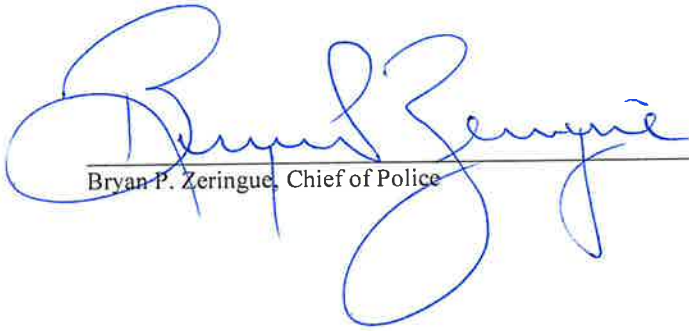
- Applicant must be a resident of the City of Thibodaux.
- Applicant must provide a valid Louisiana issued driver's license, or identification card, as proof of current residency within the city limits of Thibodaux.
- Applicant must provide a copy of a utility bill, or mail, with the applicant's name and address as shown on their driver's license, or identification card.
- Applicant must use a **participating** licensed veterinarian. A list of **participating** licensed veterinarians will be provided at the time of the initiation of the City of Thibodaux's Spay and Neuter Program. The City of Thibodaux's Spay and Neuter Program will not determine, regulate, or direct any costs or fees associated with the services provided by the **participating** licensed veterinarian. All recipients are financially responsible for all costs above the allotted voucher.
- The City of Thibodaux's Spay and Neuter Program is not associated with any other entity's voucher program.

### **Participating Veterinary Requirements**

- The participating licensed veterinarian will only schedule surgery after receipt of the purchase order from the City of Thibodaux's Purchasing Office via fax or email.
- Send invoices, with purchase order number referenced, on a monthly basis to The City of Thibodaux, Attn. Purchasing Office, P.O. Box 5418, Thibodaux, LA 70302, for payment processing.

### **Fiscal Funding**

The continuation of this program is contingent upon the budgeting and appropriation of funds in any fiscal period. If the City of Thibodaux determines not to budget, or appropriate funds, or if funding for this program is reduced and the effect of such reduction results in insufficient monies for the continuation of the program, the program may be discontinued.



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Bryan P. Zeringue, Chief of Police



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Kevin R. Clement, Mayor

# How to Sign Up

1. Complete and return the City of Thibodaux Spay and Neuter Program application from the City of Thibodaux website @ [www.ci.thibodaux.la.us](http://www.ci.thibodaux.la.us).  
The application can be submitted to Captain John Sutton Jr., Support Services Commander, at the City of Thibodaux Police Department, 1309 Canal Boulevard, during regular business hours.
2. Along with the application, please provide your valid driver's license, or identification card, and utility bill or mail displaying a corresponding City of Thibodaux address.
3. Once your application is approved, further correspondence / instruction will follow.