

# ***SOLAR PANEL INSTALLATION REQUIREMENTS***

**An electrical permit is required** for solar panel installations and the service connection to the customer's electrical service panel needs to be inspected prior to releasing the permit to Entergy. Please refer to the electrical permit fee calculation sheet attached. **Our office also requires documentation to illustrate the project cost, design layout of the solar panels and engineer verification that the solar array is designed to withstand a basic wind speed of at least 130 mph.**

## **Electrical Licensing Requirements**

**All electrical work to be performed within the City limits shall be performed by a City registered electrician.** In order to obtain a City electrical registration, contractor shall be required to furnish the Inspection Department with a copy of their State electrical license. If contractor is not licensed state-wide, they have the option to take a quarterly electrical examination administered by the Inspection Department. Electrical examinations are typically scheduled in the months of January, April, July and October on the 1<sup>st</sup> Wednesday of the month.

In addition, electrical contractor shall be required to furnish the Inspection Department with a \$2,000.00 contractor's license bond or surety bond and liability insurance in the amount of \$20,000 as required by City ordinance.

**These items may be furnished to the Inspection Department by either email, fax, mail or at our office.**

Email: [rmaggio@ci.thibodaux.la.us](mailto:rmaggio@ci.thibodaux.la.us) or [mreulet@ci.thibodaux.la.us](mailto:mreulet@ci.thibodaux.la.us)

Fax Number: (985) 446-7272

Physical Address: 1219 Henry S. Thibodaux Street, Thibodaux, LA

Mailing Address: City of Thibodaux, Permit Dept., P. O. Box 5418, Thibodaux, LA 70302

**Once the Inspection Department is in receipt of these items, a release form shall be forwarded to the "Tax and License Department."** Contractor should contact the Tax & License Department at (985) 446-7221 for further information regarding obtaining a City electrical license.



**City of Thibodaux**  
 City Inspector's Office  
 P.O. Box 5418  
 Thibodaux, Louisiana 70302

Phone: 985-446-7208  
 Fax: 985-446-7272

**ELECTRICAL PERMIT FEE CALCULATION SHEET**

Electrician's Name & Mailing Address:

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**Property Owner:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Date:** \_\_\_\_\_

\_\_\_\_\_

**Description**

**FEEES ASSOCIATED WITH ABOVE ELECTRICAL INSTALLATION**

- Main electrical service      Amperage of Service..... \_\_\_\_\_
- Main panels                      Amperage of Panels ..... \_\_\_\_\_
- ..... \_\_\_\_\_
- ..... \_\_\_\_\_
- Square ft. living (inspection)..... \_\_\_\_\_
- Square ft. other (inspection)..... \_\_\_\_\_
- Temporary electrical service ..... Number of Services ..... \_\_\_\_\_
- Direct Circuits ..... Amperage of circuits..... \_\_\_\_\_
- Air Conditioner Systems ..... Amperage of units ..... \_\_\_\_\_
- ..... \_\_\_\_\_
- Square ft. living (plan review)..... \_\_\_\_\_
- Square ft. other (plan review)..... \_\_\_\_\_
- Parking lot lighting ..... Number of Lights ..... \_\_\_\_\_
- Other: \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

**TOTAL ELECTRICAL VALUE: \$** \_\_\_\_\_

**SIGNATURE VERIFICATION:** \_\_\_\_\_

**All fees must be paid by check or money order prior to permit issuance. Any work performed without permit issuance is subject to double fees.**