

MODULAR HOME PERMIT CHECKLIST

Thibodaux, Louisiana

Phone: (985) 446-7208



Documents Needed:

- Completed Mobile Home & Modular Home Relocation Permit Form (available online or in person)
- Site Plan (Drawing showing all modular homes including this one and all other structures on lot, include the correct lot size as recorded. Show all distances of structures from property lines & from all other structures.)
- Land Verification
 - Copy of Act of Cash Sale showing the property owner & Parcel Number from Lafourche Tax Assessor.
 - If land will be rented, leased or allowed to use, you will need the above and also need written permission from the Legal Property Owner.
- Modular Home Contract or Purchase Agreement
- One (1) Complete Set of Plans(ONE in 11" x 17" format) (must include the official ICC stamp from the plant indicating the structure has been designed to current Building Code compliance)

(if any additions will be built onto the structure such as carport, porch etc. you must also include plans for project)*
- One (1) Complete Engineered Stamped Foundation Plan (designed to the 2021 IRC)
- Must show proof from the factory of inspections** - all Inspections from factory need to be done to current Louisiana Building Codes by a qualified Louisiana Registered Inspector.

*Additions such as carports, porches or sheds will require a separate permit.

I/We acknowledge that I/we have read the above requirements, and I/we have provided all required documents. Init. _____

Project Address: _____

Printed Name: _____ Signature: _____

Date: _____

**MOBILE HOME & MODULAR HOME RELOCATION
PERMIT APPLICATION
Thibodaux, Louisiana**

Phone: (985) 446-7208

The undersigned applies for a building permit for the following use, said permit to be issued on the basis of the information contained within this application. The applicant hereby certifies that all information and attachments to this application are true and correct. The applicant is required, in addition to the information requested on this form to submit plans, in duplicate and drawn to scale, showing the actual dimensions and shape of the lot, exact sizes and locations of existing buildings on the lot, and the location and dimensions of the proposed buildings or alterations.

1. **Building Address:** _____

2. **Name of Owner:** _____

Mailing Address: _____

Phone No.(s): Home: _____ Work: _____ Cell: _____

3. **Name of Contractor:** _____

Mailing Address: _____

Phone No.(s): Office: _____ Cell: _____ Contact: _____

4. **Proposed Use:**

Select One (1):

Residential _____ Commercial _____ Industrial _____

Select Structure Type:

Mobile Home _____ Modular Home _____

5. Structure Dimensions: Width _____ Length _____

6. Lot Area: _____ Percentage of lot to be occupied: _____ %

7. Lot Width: _____ Lot Depth: _____

8. Yard Dimensions: Front: _____ Rear: _____
One Side: _____ Sum of Side Yards: _____

9. **Estimated Project Cost:** _____

NOTE: This permit shall be void if work is not started within six (6) months or completed within 2 years.

Printed Name: _____

Signature: _____

Date: _____