

MANUFACTURED (MOBILE) HOME PERMIT CHECKLIST
Zone 3 Trailers
Thibodaux, Louisiana

Phone: (985) 446-7208



Documents Needed:

- Completed Mobile Home & Modular Home Relocation Permit Form (available online or in person)
- Site Plan (Drawing showing all mobile homes including this one and all other structures on lot, include the correct lot size as recorded. Show all distances of structures from property lines & from all other structures.)
- Proof of Zone 3 Mobile Home - Such as data sheet, etc
- Land Verification
 - Copy of Act of Cash Sale showing the property owner & Parcel Number from Lafourche Tax Assessor.
 - If land will be rented, leased or allowed to use, you will need the above and also need written permission from the Legal Property Owner.
- Mobile Home Ownership Documents
- Mobile Home Placement Affidavit (available online or in person)
- Tie Down Affidavit (available online or in person)

I/We acknowledge that I/we have read the above requirements, and I/we have provided all required documents. Init. _____

Project Address: _____

Printed Name: _____ Signature: _____

Date: _____



MOBILE HOME PLACEMENT AFFIDAVIT

I/We are aware that a mobile home cannot be placed on a parcel of land or lot of record without first receiving a zoning verification from the Public Works Department. Until the Public Works Department approves the zoning for the below referenced address, no permits for the connecting of the utilities will be permitted.

I/We are aware that, should any additional zoning approvals be required in the form of a Special Exception granted by the Planning & Zoning Commission and the City Council, this must be received prior to placement of a mobile home on the below referenced address.

If a mobile home is placed prior to zoning approval, you will be considered in violation of the below stated Ordinance.

I/We have read the above requirements and acknowledge that this ordinance is not being violated by placing the described below mobile home on the property description being presented to the Permit Department in the attached legal description.

Address: _____

Year and Make of Mobile Home _____

Signed : _____

Date: _____

The following is the City of Thibodaux’s Comprehensive Zoning Ordinance as it pertains to the Residential & Commercial district use regulations for manufactured (mobile) homes and manufactured (mobile) home parks noted in Article 5, Section 505, Table 5.2 & Section 506, Table 5.3.

TABLE 5.1: RESIDENTIAL DISTRICT PERMITTED USES AND SPECIAL EXCEPTIONS						
USES	DISTRICTS					USE STANDARDS
	R-1	R-2	R-3	R-4	RB	
RESIDENTIAL						
MANUFACTURED HOUSING				SE		SECTION 803.H
MANUFACTURED HOME PARK						

TABLE 5.3: COMMERCIAL DISTRICT PERMITTED USES AND SPECIAL EXCEPTIONS					
USES	DISTRICTS				USE STANDARDS
	B-1 ¹	C-1	C-2	CBD	
RESIDENTIAL					
MANUFACTURED HOME PARK			P		
MANUFACTURED HOUSING		P	P		SECTION 803.H

**MOBILE HOME & MODULAR HOME RELOCATION
PERMIT APPLICATION
Thibodaux, Louisiana**

Phone: (985) 446-7208

The undersigned applies for a building permit for the following use, said permit to be issued on the basis of the information contained within this application. The applicant hereby certifies that all information and attachments to this application are true and correct. The applicant is required, in addition to the information requested on this form to submit plans, in duplicate and drawn to scale, showing the actual dimensions and shape of the lot, exact sizes and locations of existing buildings on the lot, and the location and dimensions of the proposed buildings or alterations.

1. **Building Address:** _____

2. **Name of Owner:** _____

Mailing Address: _____

Phone No.(s): Home: _____ Work: _____ Cell: _____

3. **Name of Contractor:** _____

Mailing Address: _____

Phone No.(s): Office: _____ Cell: _____ Contact: _____

4. Proposed Use:

Select One (1):

Residential _____ Commercial _____ Industrial _____

Select Structure Type:

Mobile Home _____ Modular Home _____

5. Structure Dimensions: Width _____ Length _____

6. Lot Area: _____ Percentage of lot to be occupied: _____ %

7. Lot Width: _____ Lot Depth: _____

8. Yard Dimensions: Front: _____ Rear: _____
One Side: _____ Sum of Side Yards: _____

9. **Estimated Project Cost:** _____

NOTE: This permit shall be void if work is not started within six (6) months or completed within 2 years.

Printed Name: _____

Signature: _____

Date: _____