

CITY OF THIBODAUX
REGISTRATION REQUIREMENTS
Mechanical Contractors

Mechanical Registration Requirements

All mechanical work to be performed within the City limits shall be performed by a City registered mechanical contractor. In order to obtain a City mechanical registration, contractor shall be required to furnish the Inspection Department with a copy of their State mechanical or State plumbing license. If contractor is not licensed state-wide, they have the option to take a mechanical examination administered quarterly by the Inspection Department. Mechanical examinations are typically scheduled on the months of January, April, July, and October on the 2nd Wednesday of the month.

In addition, mechanical contractor shall be required to furnish the Inspection Department with a \$5,000.00 contractor's surety or performance bond and liability insurance in the amount of \$100,000 as required by City ordinance.

These items may be furnished to the Inspection Department by either fax, email, mail or at our office.

Fax Number: **(985) 446-7272**

Email Address: mreulet@ci.thibodaux.la.us

Physical Address: **1219 Henry S. Thibodaux Street, Thibodaux, LA**

Mailing Address: **City of Thibodaux, Inspection Dept., P.O. Box 5418, Thibodaux, LA 70302**

Once the Inspection Department is in receipt of these items, a release form shall be forwarded to the "Tax and License Department." Contractor should contact Tax & License Department at (985) 446-7221 for further information regarding obtaining a City mechanical license.

NOTE: Homeowners do have the right to perform their own mechanical work provided they are knowledgeable of the mechanical code requirements. **However, should the mechanical work that is performed by the homeowner demonstrate that they do not know the applicable code requirements, they shall be required to obtain a City registered mechanical contractor. All work performed is subject to and shall be inspected.**