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## Historic District Commission

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### Meeting Minutes

August 8, 2024

Members present: Cody Blanchard, Rhonda Dempster, Marguerite Erwin, Lance Ledet & Robert Cavell

Members absent: None

Also Present: Monique Reulet, Public Works Executive Secretary; Sonya Cabrera, Public Works Secretary; Josh Bourgeois, Public Works Director; Trey Waguespack, Assistant Public Works Director

Blanchard called the meeting to order.

Erwin moved to accept the minutes presented for the May 16, 2024 meeting. The motion was seconded by L. Ledet, all commission members were in favor, motion carried 5 to 0, with 0 absent.

Blanchard introduced the first item on the agenda – to review proposal by Ed Comeaux for a business sign installation at 307 Canal Boulevard.

Comeaux was present to represent his request. Dempster asked if the sign was already installed. Comeaux said yes. She then asked if it was in the existing frame, and Comeaux said yes.

Dempster made a motion to approve the proposal by Ed Comeaux for a business sign installation at 307 Canal Boulevard. The motion was seconded by T. Ledet, all commission members in, motion carries 5 to 0, with 0 absent.

Blanchard introduced the second item on the agenda- to review proposal by Phillip Terry for exterior improvements of the corner unit at 514 W 3rd Street.

Phillip Terry, 512 W 3<sup>rd</sup> Street, was present to represent his request. He stated that this proposal was part of his application for a Lorio grant. Right now, he is proposing plans for Phase 1 of renovations which includes door and window replacement, as well as plaster repair and awning repair.

Erwin asked what colors he was proposing. Mr Terry said that they intend to keep brick if it is in good condition, but if not, he is thinking maybe black or white. T. Ledet asked if the stucco was original, and Mr Terry said no, it was added. Dempster questioned if Mr Terry intended to put the plaster/stucco back up, but he said no. Mr Terry noted that the parapets are not original, but are old enough to be considered 'historic'. T. Ledet expressed concerns about the plaster, noting that it looks like it would have been original. Dempster told Mr Terry that we do have samples of Historic paint colors for reference if he is interested.

L. Ledet asked if they were only changing the windows on the side of the building, and Mr Terry said yes, because the front windows are out of budget right now. T. Ledet asked about the total project quote that was provided and Mr Terry stated that he is onl working on some of those things right now, but he knows he will have to come back if he wants to paint or do other things later. Erwin noted that she too thinks the plaster may have been original.

Mrs Terry was also present to represent this request. She explained that the plaster is in very poor shape, and can be pulled off by hand. She added that they will not know how much of it will have to be removed until they actually start work. Mr Terry noted that, during a previous project, some of the bricks on the building had the year 1910 on them. He added that they believe the stucco was added around the time the parapets were added. T. Ledet commented that they need to be careful what mortar they use for any brickwork. Mr Terry said that their engineer, Brian Breaud, has a mason that he recommends. T. Ledet asked if the awning would be painted, and Mr Terry said yes, maybe black.

Erwin made a motion to approve the proposal by Phillip Terry for exterior improvements of the corner unit at 514 W 3rd Street. The motion was seconded by Dempster, all commission members in, motion carries 5 to 0, with 0 absent.

Blanchard introduced the third item on the agenda – to review proposal by 102 St Louis, LLC for exterior improvements to the property located at 102 St Louis Street.

Hal Callais, 102 St Louis Street, was present to represent his request. He explained that the bannister will be sandblasted and painted, and there are some boards that are coming off that will be replaced.

Dempster asked if they will be painting the building. Callais said they will eventually. Erwin asked if they will be using the same colors, and Callais said yes, the bannisters will be repainted the same color. Erwin asked if the boards will still be gray, and Callais said yes.

Erwin made a motion to approve the proposal by 102 St Louis, LLC for exterior improvements to the property located at 102 St Louis Street. The motion was seconded by L. Ledet, all commission members in, motion carries 5 to 0, with 0 absent.

Blanchard introduced the fourth item on the agenda- GFP Architecture on behalf of Lafourche Parish Government for exterior improvements to the Lafourche Parish Sherriff's Office building located at 200 Canal Boulevard.

Katie Vidrine of GFP Architecture, 104 Rue Angelique, was present to represent her request.

T. Ledet questioned the windows and sidewalk tiles, as well as the choice to go with hardiboard siding. Vidrine stated that the windows will stay the same angle and the sidewalk tiles will not be touched at this time. She added that hardiboard was chosen because the existing wood is badly rotten. Dempster asked about the stained glass window. Vidrine stated that it will be taken out and reframed, but it will then be re-installed in the same spot. T. Ledet asked if they will be adding a storefront door, because they do not have one now, and Vidrine said yes.

T. Ledet made a motion to approve the proposal by GFP Architecture on behalf of Lafourche Parish Government for exterior improvements to the Lafourche Parish Sherriff's Office building located at 200 Canal Boulevard. The motion was seconded by Erwin, Blanchard abstains; 4 commission members in, motion carries 4 to 0, with 0 absent. Blanchard abstained due to the applicant being one of his clients.

In other business, Dempster spoke about some work she had been doing with Public Works Executive Secretary Monique Reulet to assemble an information packet for applicants and commissioners. The packets will include a chart explaining when someone does or does not need to submit their proposal to the Commission. It will also include an application and a set of guidelines from the Secretary of the Interior. Dempster asked the commission members to review these documents and make any comments or recommendations.

Blanchard asked if the packet included the most updated Historic District map, and Reulet said yes. Blanchard then asked if this was something the Commission or City Council would have to approved, and Reulet and Erwin said no. The commission members discussed some recent projects that should have gone before the commission for review. Reulet

referred to the chart in the packet and asked commissioners to review and give their input. She added that the Public Works Department can use this chart to help direct people to the commission for review if necessary.

There being no further business, the meeting was adjourned at 4:32 p.m.