

DAVID A. WAITZ ENGINEERING AND SURVEYING, INC.  
*Civil Engineers & Professional Land Surveyors*



Jacob A. Waitz, P.E., L.S.I.

David A. Waitz, P.E., P.L.S.

Stephen A. Waitz, P.E.

June 5<sup>th</sup>, 2026

City of Thibodaux  
P.O. Box 5418  
Thibodaux, LA 70302

Attention: Ms. Jenny Morvant,  
Council Administrator

RE: **TRANSMITTAL OF CERTIFICATE OF SUBSTANTIAL COMPLETION – 2025 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM – CONSTRUCTION OF NEW SIDEWALKS ALONG BOBBY STREET FROM SUGAR CANE WAY (PHASE II) TO SOUTH BARBIER AVENUE AND SOUTH BARBIER AVEUE TO MIDLAND DRIVE (PHASE III) - OWNER: CITY OF THIBODAUX - ENGINEER'S PROJECT NO. 2025-117**

Dear Jenny:

We are hereby transmitting to you an electronic copy of the certificate of substantial completion for the above captioned project. Please have this item placed on the June 16<sup>th</sup> council meeting's agenda. I will deliver four (4) originals of the above referenced Certificate of Substantial Completion next week.

Upon council approval, please submit to the Mayor for his execution on the original copies and proceed with recordation of the Certificate with the Clerk of Court for the Parish of Lafourche. Please provide our office with two (2) copies of the Certificate and the recordation information for our file and to be furnished to the Contractor.

Thank you in advance for your assistance in this matter and if you should have any questions pertaining to this matter, please do not hesitate to contact my office.

Sincerely,

DAVID A. WAITZ  
ENGINEERING AND SURVEYING, INC.

  
\_\_\_\_\_  
Jacob A. Waitz, P.E., L.S.I.

JAW/jaw

Enclosures: Certificate of Substantial Completion

cc: Mayor Kevin Clement ([citymayor@ci.thibodaux.la.us](mailto:citymayor@ci.thibodaux.la.us))  
Ms. Janice Landry, Director, Housing & Community Development ([jlandry@ci.thibodaux.la.us](mailto:jlandry@ci.thibodaux.la.us))  
Mr. Josh Bourgeois, Public Works Director ([pwdirector@ci.thibodaux.la.us](mailto:pwdirector@ci.thibodaux.la.us))  
Ms. Jessica Hebert, Finance Director ([financedir@ci.thibodaux.la.us](mailto:financedir@ci.thibodaux.la.us))  
Chad Daigle Building Contractor, Inc. ([daigle1286@yahoo.com](mailto:daigle1286@yahoo.com))

# CERTIFICATE OF SUBSTANTIAL COMPLETION

DISTRIBUTION TO:

- OWNER
- ENGINEER
- CONTRACTOR
- OTHER

PROJECT: CITY OF THIBODAU - CONSTRUCTION OF NEW SIDEWALKS ALONG BOBBY STREET FROM SUGAR CANE WAY (PHASE II) TO SOUTH BARBIER AVENUE AND SOUTH BARBIER AVENUE TO MIDLAND DRIVE (PHASE III) 2025 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

ENGINEER: DAVID A. WAITZ ENGINEERING AND SURVEYING, INC.  
ENGINEER'S PROJECT NUMBER: 2025-117

CONTRACTOR: CHAD DAIGLE BUILDING CONTRACTOR, INC.  
CONTRACT FOR: CITY OF THIBODAU - CONSTRUCTION OF NEW SIDEWALKS ALONG BOBBY STREET FROM SUGAR CANE WAY (PHASE II) TO SOUTH BARBIER AVENUE AND SOUTH BARBIER AVENUE TO MIDLAND DRIVE (PHASE III). 2025 CDBG PROGRAM

TO (OWNER):

CITY OF THIBODAU  
P. O. BOX 5418  
THIBODAU, LA 70302-5418

CONTRACT DATE: MARCH 30, 2026 RECORDED WITH THE LAFOURCHE PARISH CLERK OF COURT UNDER ENTRY # 1402634.

DATE OF ISSUANCE: JUNE 5<sup>th</sup>, 2026

PROJECT OR DESIGNATED PORTION SHALL INCLUDE: ENTIRE PROJECT.  
The Work performed under this Contract has been reviewed and found to be substantially complete. The Date of Substantial Completion of the Project or portion thereof designated above is hereby established as JUNE 5<sup>th</sup>, 2026 (INSERT DATE)  
Which is also the date of commencement of applicable warranties required by the Contact Documents, except as stated below.

## DEFINITION OF DATE OF SUBSTANTIAL COMPLETION

The Date of Substantial Completion of the Work of designated portion thereof is the Date certified by the Engineer when construction is sufficiently complete, in accordance with the Contract Documents, so the Owner can occupy or utilize the Work or designated portion thereof for the use for which it is intended, as expressed in the Contract Documents.

A list of items to be completed or corrected, prepared by the Contractor and verified and amended by the Engineer, is attached hereto. The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. The date of commencement of warranties for items on the attached list will be the date of final payment unless otherwise agreed to in writing.

DAVID A. WAITZ ENGINEERING AND SURVEYING, INC. ENGINEER BY: JACOB A. WAITZ, P.E., L.S.I.. DATE

The Contractor will complete or correct the Work on the list of items attached hereto within THIRTY (30) days from the above Date of Substantial Completion.

CHAD DAIGLE BUILDING CONTRACTOR, INC. CONTRACTOR BY: CHAD DAIGLE, PRESIDENT DATE

The Owner accepts the Work or designated portion thereof as substantially complete and will assume full possession thereof At (time) on (date).

CITY OF THIBODAU OWNER BY: MAYOR KEVIN CLEMENT DATE

The responsibilities of the Owner and the Contractor for security, maintenance, heat, utilities, damage to the Work and insurance shall be as follows: (Note -Owner's and Contractor's legal and insurance counsel should determine and review insurance requirements and coverage; Contractor shall secure consent of surety company, if any.)

## **PUNCH LIST**

**JUNE 5<sup>th</sup>, 2026**

**PROJECT: CITY OF THIBODAUX – CONSTRUCTION OF NEW SIDEWALKS ALONG BOBBY STREET FROM SUGAR CANE WAY (PHASE II) TO SOUTH BARBIER AVENUE AND SOUTH BARBIER AVENUE TO MIDLAND DRIVE (PHASE III) – 2025 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM - LAFOURCHE PARISH, LOUISIANA - ENGINEER'S PROJECT NO. 2025-117**

**INSPECTION CONDUCTED ON FRIDAY, JUNE 5<sup>th</sup>, 2026 AT 8:30 A.M.**

**ATTENDED BY: Jacob A. Waitz, P.E., L.S.I. of David A. Waitz Engineering & Surveying, Inc. (Engineer)  
Ms. Janice Landry, Director, Office of Housing & Community Development of City of Thibodaux  
Josh Bourgouis, Direction, Department of Public Works  
Mr. Brian Wilcox of Chad Daigle Building Contractor, inc. (Contractor)**

1. Final grading around site.



