

**Total Project Services, LLC  
294 Meadow View Ct.  
Thibodaux, LA 70301  
(985)859-8571**

July 23, 2025

Kevin Clement, Mayor  
**City of Thibodaux**  
310 W. 2<sup>nd</sup> Street  
Thibodaux, LA 70301

**RE: Amendment 2 To Letter Agreement for Professional Services - Downtown Pavilion Project**

Mr. Clement,

Total Project Services, LLC is pleased to present Amendment #2 to the letter agreement for professional services to the Downtown Pavilion Project. The City of Thibodaux (City) has expanded the original budget of the project to exceed the state funding amount of \$250,000.00 to bid amount of \$283,528.87. Furthermore, additional work has been necessary generating change order #1 (previously approved) in the amount of an additional \$7,134.55 along with an additional 35 contract days. With these increases to the project cost and time comes the requirement to expand the inspection services necessary to properly oversee the construction of the project. Inspection services are an additional service to the basic services portion of the contract and are billed on a time and material basis with a contract budget of \$5,000.00. To date, Total Project Services, LLC has spent \$8,362.50 on inspection services or \$3,362.50 in excess of the contract budget.

The City requires inspection services to complete the increase in scope, and Total Project Services, LLC is capable of providing these services. Total Project Services, LLC proposes to provide these services for an increase of professional fees to the following limits:

Basic Design Services	\$ 35,5000.00
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Additional Services:

Topographic & Boundary Survey	\$ 5,400.00
LA DOTD Project Permit	\$ 2,500.00
LA SFM Submittal & Approval	\$ 1,500.00
<b>Residential Inspection</b>	<b>\$ 9,000.00</b>

Total Project Services, LLC will invoice the City monthly for the services provided. The combined fee for professional services (basic & additional services) shall not exceed **\$53,900.00** without owner authorization for an amendment to this agreement.

If the City would like for Total Project Services, LLC to proceed with this project in accordance with the terms listed above, please sign accepting this letter agreement and the work will be cordially scheduled.

Thank you for allowing Total Project Services, LLC to be a part of this project, and please let me know if you have any questions or require additional information.

Sincerely,  
Total Project Services, LLC

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Brandon M. Arceneaux, P.E.,  
Owner

Agreed to and accepted this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

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Kevin Clement, Mayor, City of Thibodaux

**Total Project Services, LLC**  
**294 Meadow View Court**  
**Thibodaux, LA**

Owner: City of Thibodaux  
Project: Downtown Pavilion

Date	Inspector	Project Budget:		\$5,000.00
		Hours	Rate	Total
3/10/2025	Brandon Arceneaux	2	\$75.00	\$150.00
3/12/2025	Brandon Arceneaux	1.5	\$75.00	\$112.50
3/18/2025	Brandon Arceneaux	1.5	\$75.00	\$112.50
3/20/2025	Brandon Arceneaux	2	\$75.00	\$150.00
3/21/2025	Brandon Arceneaux	1.5	\$75.00	\$112.50
3/25/2025	Brandon Arceneaux	1.5	\$75.00	\$112.50
3/26/2025	Brandon Arceneaux	1.5	\$75.00	\$112.50
Sub-Total March:				\$862.50
4/9/2025	Brandon Arceneaux	2	\$75.00	\$150.00
4/10/2025	Brandon Arceneaux	4	\$75.00	\$300.00
4/15/2025	Brandon Arceneaux	2	\$75.00	\$150.00
4/23/2025	Brandon Arceneaux	4.5	\$75.00	\$337.50
4/28/2025	Brandon Arceneaux	2.5	\$75.00	\$187.50
4/29/2025	Brandon Arceneaux	3	\$75.00	\$225.00
4/30/2025	Brandon Arceneaux	2	\$75.00	\$150.00
Sub-Total April:				\$1,500.00
5/1/2025	Brandon Arceneaux	3	\$75.00	\$225.00
5/5/2025	Brandon Arceneaux	3	\$75.00	\$225.00
5/6/2025	Brandon Arceneaux	1	\$75.00	\$75.00
5/13/2025	Brandon Arceneaux	1	\$75.00	\$75.00
5/15/2025	Brandon Arceneaux	2.5	\$75.00	\$187.50
5/19/2025	Brandon Arceneaux	1.5	\$75.00	\$112.50
5/20/2025	Brandon Arceneaux	2.5	\$75.00	\$187.50
5/23/2025	Brandon Arceneaux	6.5	\$75.00	\$487.50
Sub-Total May:				\$1,575.00
6/2/2025	Brandon Arceneaux	3.5	\$75.00	\$262.50
6/6/2025	Brandon Arceneaux	3	\$75.00	\$225.00
6/9/2025	Brandon Arceneaux	1	\$75.00	\$75.00
6/11/2025	Brandon Arceneaux	1	\$75.00	\$75.00
6/17/2025	Brandon Arceneaux	6.5	\$75.00	\$487.50
6/18/2025	Brandon Arceneaux	8.5	\$75.00	\$637.50
6/19/2025	Brandon Arceneaux	1	\$75.00	\$75.00
6/20/2025	Brandon Arceneaux	2	\$75.00	\$150.00
6/23/2025	Brandon Arceneaux	1.5	\$75.00	\$112.50
6/25/2025	Brandon Arceneaux	4.5	\$75.00	\$337.50
6/26/2025	Brandon Arceneaux	6	\$75.00	\$450.00
6/27/2025	Brandon Arceneaux	5	\$75.00	\$375.00
6/28/2025	Brandon Arceneaux	3	\$75.00	\$225.00
Sub-Total June:				\$3,487.50
7/3/2025	Brandon Arceneaux	1.5	\$75.00	\$112.50
7/7/2025	Brandon Arceneaux	3.5	\$75.00	\$262.50
7/12/2025	Brandon Arceneaux	1.5	\$75.00	\$112.50
7/14/2025	Brandon Arceneaux	1.5	\$75.00	\$112.50
7/16/2025	Brandon Arceneaux	1.5	\$75.00	\$112.50
7/23/2025	Brandon Arceneaux	3	\$75.00	\$225.00
Sub-Total July:				\$937.50
Total To Date:				\$8,362.50
Available Balance:				-\$3,362.50
Available Hours:				-45

