

Jenny Morvant

From: Kelly Maggio
Sent: Tuesday, April 15, 2025 4:07 PM
To: Jenny Morvant
Subject: FW: ITEP Committee
Attachments: Tax Exemption Program.PDF; Parish President.docx

From: Kelli C. Toups <KelliT@lafourchegov.org>
Sent: Thursday, March 27, 2025 10:01 AM
To: JARED BREAU <jabreaux@mylpsd.com>; Craig Webre <craig-webre@lpso.net>; Kevin Clement <kclement@ci.thibodaux.la.us>; Barry Plaisance / Mayor <bplaisance@townoflockport.com>; mayor@townofgoldenmeadow-la.gov
Cc: GWENDOLYN MARTINEZ <gmartinez@mylpsd.com>; Beccy Hebert <beccy-hebert@lpso.net>; Kelly Maggio <kmaggio@ci.thibodaux.la.us>; Mandy Himel <clerk@townoflockport.com>; Tracee Cloutier <clerk@townofgoldenmeadow-la.gov>; Kristi M. Lumpkin <lumpkinkm@lafourchegov.org>; James C. Duhe <duhejc@lafourchegov.org>
Subject: ITEP Committee

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To all,

We received the below and not sure if you all received the same. After much discussion with the District Attorney's Office and other Parish's it is suggested that we each move forward with the representatives being appointed at this time. I am attaching a copy of the Executive Order that was signed and a sample resolution that was put together for you all to use. The representative for each entity can either be you or you can have a representative (must be a Lafourche Parish resident), this is not a proxy or alternate type of committee. The person that will be appointed is the person who will serve and appointed by following 2a below. Their term will end on December 31st of each year, as the member list needs to be updated by January 31st of each calendar year. **Please send us a copy of the resolution/ordinance appointing you or your representative to us by April 30th.** Our deadline to submit the list of names is May 5th.

If you have any question about what the committee will handle and meetings, please contact Kristi Lumpkin, Grants & Economic Development Director at 985-446-8427 or lumpkinkm@lafourchegov.org.

From: ITEP
Sent: Wednesday, March 12, 2025 1:50 PM
To: ITEP
Subject: Local ITEP Committee Point of Contact - Information Required
Importance: High

Following the recent [announcement](#) by LED to proceed with rule-making, by finalizing the Industrial Ad Valorem Tax Exemption Program Rules, we are reaching out to ascertain if a Local ITEP Committee will be established by your Parish.

Please reply to this email by **Monday, May 5, 2025**, with the appropriate committee member information, outlined in Title 13 Section 549(A), (see below), including one centralized point of contact's information (name, title, and e-mail address) for the receipt of future ITEP related communications under the forthcoming ruleset.

Specifically, it is pertinent that we obtain contact information for one centralized point of contact (POC) for your parish's Local ITEP Committee, since the new process for the local review will no longer be sent via e-mail, but instead through the [Fastlane NextGen](#) system where we will need to create an account for the POC to receive and submit all necessary ITEP documentation.

§549. Local ITEP Committee

A. Establishment

1. If local governmental entities wish to provide input to the governor or BCI on pending ITEP Project Applications, local officials or employees, collectively comprising an ad hoc local ITEP Committee (the Committee) shall follow the procedures outlined in this Section.
2. If a local ITEP Committee is to be established, it shall be composed of one voting member representative from each of the following local governmental entities; the parish or police jury, as applicable; the school board; the sheriff; and the mayor, if applicable;
 - a. Representatives shall be elected by each local governmental entity, by a majority vote at a public meeting conducted in accordance with open meetings laws;
 - b. Each local ITEP Committee shall submit to LED within 45 calendar days of the promulgation of these rules, or prior to consideration of an ITEP Project in any given jurisdiction, whichever is later, the following information: each designated representative's name, provision for a designee if desired, and one centralized point of contact information for receipt of ITEP related communications. Thereafter, updated information may be submitted annually to LED by January 31 of any calendar year.
 - i. LED shall make the local ITEP Committee contact information available to the public via a posting on its website and upon written request.
 - c. If a local ITEP Committee does not take action or provide information as required herein, then the ITEP project application shall be deemed accepted by each such entity.
3. Additional, ex-officio non-voting members may include:
 - a. the assessor;
 - b. the parish's highest-ranking economic development staff;
 - c. representatives of the local economic development organization; or
 - i. if no local economic development organization exists, a representative from the regional economic development organization.
4. One representative of the local economic development organization can serve as coordinator for the Committee, to provide administrative capacity and project management expertise.



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