

**OFFICIAL MINUTES OF THE CITY COUNCIL  
CITY OF THIBODAUX  
CITY HALL  
THIBODAUX, LOUISIANA  
FEBRUARY 18, 2025**

The City Council of the City of Thibodaux assembled in regular session at its regular meeting place, City Hall, 310 West 2<sup>nd</sup> Street, Thibodaux, Louisiana, on Tuesday, February 18, 2025 at 5:00 P.M.

There were present: Councilwoman Crochet, Councilmen Richard, Taylor, Naquin and Mire.

There were also present: Mayor Kevin Clement and Beau Brooks.

Absent: None

On motion of Councilman Naquin, seconded by Councilman Richard, the Council voted to adopt the minutes of the February 4, 2025 City Council Meeting as written. Upon roll call the vote was as follows:

**YEAS: Crochet, Richard, Taylor, Naquin, Mire**

**NAYS: None**

**ABSTAINED: None**

Due to the regular scheduled City Council meeting on March 4, 2025 falling on Mardi Gras Day, the Council will have to change the date of this meeting. Planning & Zoning has moved their meeting date to Wednesday, March 12, 2025 at 5:00 p.m.

On motion of Councilwoman Crochet, seconded by Councilman Taylor, the Council voted to reschedule the March 4, 2025 City Council Meeting to Wednesday March 5, 2025 at 5:00 P.M. Upon roll call the vote was as follows:

**YEAS: Crochet, Richard, Taylor, Naquin, Mire**

**NAYS: None**

**ABSTAINED: None**

In accordance with the prescribed statewide agreed-upon procedures by the Legislative Auditor, the Finance Director has submitted the monthly revenue and expense report for January 2025 to the City Council for review.

The City wishes to contract with Artisan Pyrotechnics in order for them to provide the fireworks show for the 2025 Let Freedom Ring Festival. The cost for this year's show is \$15,200.00, and the City is applying for funding through the Lorio Foundation to help cover the cost of this service. In order to secure their service, it is necessary for the Mayor to execute a contract with the company.

On motion of Councilman Richard, seconded by Councilwoman Crochet, the Council voted on a resolution to authorize the Mayor to sign a Professional Services Contract with Artisan Pyrotechnics, Inc. for the 2025 Let Freedom Ring Festival. Upon roll call the vote was as follows:

**YEAS: Crochet, Richard, Taylor, Naquin, Mire**

**NAYS: None**

**ABSTAINED: None**

**RESOLUTION NO. 2614**

**A RESOLUTION AUTHORIZING THE MAYOR TO SIGN A  
PROFESSIONAL SERVICES CONTRACT WITH ARTISAN  
PYROTECHNICS, INC. FOR THE 2025 LET FREEDOM RING  
FESTIVAL**

**BE IT RESOLVED** by the City Council of the City of Thibodaux in regular session assembled, that:

**WHEREAS**, the City provides the fireworks show at Nicholls State University for the Let Freedom Ring Festival which will be held on July 4, 2025; and

**WHEREAS**, the City wishes to utilize the services of Artisan Pyrotechnics, Inc. to provide the fireworks show at the festival for a fee of \$15,200.00; and

**WHEREAS**, it is necessary to execute a professional services contract with Artisan Pyrotechnics, Inc. in order to outline the terms and conditions for the services to be rendered in conjunction with the fireworks show.

**NOW, THEREFORE BE IT RESOLVED** by the City Council that the Mayor be and is hereby authorized to execute a professional services contract with Artisan Pyrotechnics, Inc. for the services outlined hereinabove.

**BE IT FURTHER RESOLVED** that a copy of the said agreement is attached hereto as "Exhibit A" and thereby made a part hereof.

The above resolution having been submitted to a vote, the vote thereon was as follows:

**YEAS: Crochet, Richard, Taylor, Naquin, Mire**

**NAYS: None**

**ABSTAINED: None**

And the above resolution was declared adopted this 18<sup>th</sup> day of February 2025.

/s/ Jennifer Morvant  
Jennifer Morvant, Council Adm.

/s/ Chad J. Mire  
Chad J. Mire, President

The Project Engineer, David Waitz, has submitted Change Order No. 4 for the Replacement of the Ultraviolet Light System at the Thibodaux Wastewater Treatment Plant to the City for approval.

This change order is being proposed in order to remove the motorized monorails line item from the contract, and to include 261 additional contract days due to supply chain delays experienced from COVID 19. The proposed change order decreases the contract price by \$48,900.00 thereby making the total contract price \$520,705.76.

David Waitz, 1107 Canal Boulevard, spoke about the change order and substantial completion and answered questions from the Council.

On motion of Councilman Naquin, seconded by Councilwoman Crochet, the Council voted on a resolution to authorize the Mayor to sign Change Order No. 4 with Sealevel Construction, Inc. for the Replacement of Ultraviolet Light System at the Thibodaux Wastewater Treatment Plant. Upon roll call the vote was as follows:

**YEAS: Crochet, Richard, Taylor, Naquin, Mire**

**NAYS: None**

**ABSTAINED: None**

**RESOLUTION NO. 2615**

**A RESOLUTION AUTHORIZING THE MAYOR TO SIGN CHANGE ORDER NO. 4 WITH SEALEVEL CONSTRUCTION, INC. FOR THE REPLACEMENT OF ULTRAVIOLET LIGHT SYSTEM AT THE THIBODAUX WASTEWATER TREATMENT PLANT**

**BE IT RESOLVED** by the City Council of the City of Thibodaux in regular session assembled, that:

**WHEREAS**, the City entered into a contract with Sealevel Construction, Inc. for the Replacement of Ultraviolet Light System at the Thibodaux Wastewater Treatment Plant; and

**WHEREAS**, in order to remove the motorized monorails line item from the contract, and include 261 additional contract days, Change Order No. 4 is being proposed; and

**WHEREAS**, the proposed change order decreases the contract price in the amount of \$48,900.00 from the current contract amount for a total contract price of \$520,705.76.

**NOW, THEREFORE BE IT RESOLVED** by the City Council that the Mayor be and is hereby authorized to execute Change Order No. 4 with Sealevel Construction, Inc. in the amount mentioned above.

**BE IT FURTHER RESOLVED** that a copy of the said change order is attached hereto as "Exhibit A" and thereby made a part hereof.

The above resolution having been submitted to a vote, the vote thereon was as follows:

**YEAS: Crochet, Richard, Taylor, Naquin, Mire**

**NAYS: None**

**ABSTAINED: None**

And the above resolution was declared adopted this 18<sup>th</sup> day of February 2025.

/s/ Jennifer Morvant  
Jennifer Morvant, Council Adm.

/s/ Chad J. Mire  
Chad J. Mire, President

The Public Works Director stated that the Sewer Plant UV Light Replacement Project is substantially complete in accordance with all contract documents and specifications. Construction of this project was completed by Sealevel Construction, Inc. on January 16, 2025.

On motion of Councilman Richard, seconded by Councilman Taylor, the Council voted on a resolution of Substantial Completion with Sealevel Construction, Inc for the Sewer Plant UV Light Replacement Project. Upon roll call the vote was as follows:

**YEAS: Crochet, Richard, Taylor, Naquin, Mire**

**NAYS: None**

**ABSTAINED: None**

**RESOLUTION NO. 2616**

**BE IT RESOLVED** by the City Council of the City of Thibodaux in regular session assembled, that:

**WHEREAS**, the City of Thibodaux entered into a contract with Sealevel Construction, Inc. dated October 8, 2021 for the Sewer Plant UV Light Replacement

Project; and

**WHEREAS**, the work under the aforementioned contract was substantially complete in accordance with the plans and specifications by the contractor on January 16, 2025; and

**WHEREAS**, a final inspection was conducted by representatives of the City and the Project Engineer; and

**WHEREAS**, all work was found to be satisfactory for acceptance with respect to the application for payment by the contractor less and except any items included on a punch list.

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of Thibodaux in regular session on February 18, 2025 that the work under the aforementioned project be and is hereby accepted as substantially complete on the date hereinbefore specified.

**BE IT FURTHER RESOLVED** that the Council Administrator is hereby authorized to file with the Clerk of Court of the Parish of Lafourche, this Certificate of Substantial Completion in order to commence the 45-day lien period.

The above resolution having been submitted to a vote, the vote thereon was as follows:

**YEAS:** Crochet, Richard, Taylor, Naquin, Mire

**NAYS:** None

**ABSTAINED:** None

And the above resolution was declared adopted this 18<sup>th</sup> day of February 2025.

/s/ Jennifer Morvant  
Jennifer Morvant, Council Adm.

/s/ Chad J. Mire  
Chad J. Mire, President

The State DOTD has proposed that the City continue to maintain the greenspace along State Highways located in our City under the provisions of an agreement which the City would be compensated for the services. The City will be required to clean and mow the greenspaces a minimum of four (4) times per year.

The agreement proposed is for the period of July 1, 2025 to June 30, 2026 at certain rates of reimbursement depending on the type of highway. In accordance with the provisions of the proposed maintenance agreement, the City would receive \$10,800.00 annually for our maintenance services provided.

On motion of Councilman Taylor, seconded by Councilman Naquin, the Council voted on a resolution to authorize the Mayor to sign a Maintenance Agreement with Louisiana DOTD for the maintenance of green space on State Highways for FY 2025-2026. Upon roll call the vote was as follows:

**YEAS:** Crochet, Richard, Taylor, Naquin, Mire

**NAYS:** None

**ABSTAINED:** None

**RESOLUTION NO. 2617**

**A RESOLUTION AUTHORIZING THE MAYOR  
TO SIGN A MAINTENANCE AGREEMENT WITH  
LOUISIANA DOTD FOR THE MAINTENANCE OF  
GREEN SPACE ON STATE HIGHWAYS FOR FY 2025-2026**

**BE IT RESOLVED** by the City Council of the City of Thibodaux in regular session assembled, that:

**WHEREAS**, the Mayor has received a proposal from the State DOTD to compensate the City to maintain the green spaces located along the State Highway routes which are located within the corporate limits of the City; and

**WHEREAS**, the State proposes to reimburse the City in the amount of \$10,800.00 during the period of July 1, 2025 to June 30, 2026 for the maintenance of green space along 7.25 miles of State highways located within the City; and

**WHEREAS**, it is necessary to execute a maintenance agreement with the State DOTD for the reimbursements/compensation mentioned hereinbefore.

**NOW, THEREFORE BE IT RESOLVED** by the City Council that the Mayor be and is hereby authorized to execute a maintenance agreement with the Louisiana DOTD for the maintenance of green space along State Highways located in the City limits as outlined above.

**BE IT FURTHER RESOLVED** that a copy of the said agreement is attached hereto as "Exhibit A" and thereby made a part hereof.

The above resolution having been submitted to a vote, the vote thereon was as follows:

**YEAS:** Crochet, Richard, Taylor, Naquin, Mire  
**NAYS:** None  
**ABSTAINED:** None

And the above resolution was declared adopted this 18<sup>th</sup> day of February 2025.

/s/ Jennifer Morvant  
Jennifer Morvant, Council Adm.

/s/ Chad J. Mire  
Chad J. Mire, President

The State has chosen Providence Engineering and Environmental Group, LLC, from Baton Rouge, to provide construction engineering and inspection services for the Downtown Thibodaux Sidewalk Project. This project is being funded with Federal Highway Trust Funds through DOTD, and provides for construction to bring existing sidewalks downtown up to ADA compliance and construct handicap ramps as needed.

The proposed engineering contract stipulates that Providence Engineering and Environmental Group, LLC will provide construction engineering and inspection services for the Downtown Thibodaux Sidewalk Project, State Project No. H.013429.6. The total compensation to the Consultant for services rendered in connection with this Contract is a lump sum of \$84,304.00.

On motion of Councilman Richard, seconded by Councilwoman Crochet, the Council voted on a resolution to authorize the Mayor to sign a Consulting Services Contract through DOTD with Providence Engineering and Environmental Group, LLC for the Downtown Thibodaux Sidewalk Project – State Project No. H.013429.6. Upon roll call the vote was as follows:

**YEAS:** Crochet, Richard, Taylor, Naquin, Mire  
**NAYS:** None  
**ABSTAINED:** None

**RESOLUTION NO. 2618**

**A RESOLUTION AUTHORIZING THE MAYOR TO SIGN A CONSULTING SERVICES CONTRACT THROUGH DOTD WITH PROVIDENCE ENGINEERING AND ENVIRONMENTAL GROUP,**

**LLC FOR THE DOWNTOWN THIBODAUX SIDEWALK PROJECT -  
STATE PROJECT NO. H.013429.6**

**BE IT RESOLVED** by the City Council of the City of Thibodaux in regular session assembled, that;

**WHEREAS**, the City has received funding through the LA Department of Transportation and Development (DOTD) for the Downtown Thibodaux Sidewalk Project (CE&I); and

**WHEREAS**, DOTD has acquired the services of Providence Engineering and Environmental Group, LLC to perform the construction engineering and inspection services for the City of Thibodaux in conjunction with this State Project No. H.013429.6; and

**WHEREAS**, it is necessary to execute a contract with the said engineering firm for the services to be rendered for this project.

**NOW, THEREFORE BE IT RESOLVED** by the City Council that the Mayor be and is hereby authorized to execute a consulting services contract with Providence Engineering and Environmental Group, LLC, through the State of Louisiana Department of Transportation and Development, for the aforementioned project.

**BE IT FURTHER RESOLVED** that a copy of the said contract is attached hereto as "Exhibit A" and thereby made a part hereof.

The above resolution having been submitted to a vote, the vote thereon was as follows:

**YEAS: Crochet, Richard, Taylor, Naquin, Mire**

**NAYS: None**

**ABSTAINED: None**

And the above resolution was declared adopted this 18<sup>th</sup> day of February 2025.

/s/ Jennifer Morvant  
Jennifer Morvant, Council Adm.

/s/ Chad J. Mire  
Chad J. Mire, President

The State has chosen Royal Engineers and Consultants, LLC, from New Orleans, to provide construction engineering and inspection services for the Audubon Avenue Overlay Project. This project is being funded with Federal Highway Trust Funds through DOTD, and provides for the construction of the overlay of Audubon Avenue from LA 1 to the Terrebonne Parish line.

The proposed engineering contract stipulates that Royal Engineers and Consultants, LLC will provide construction engineering and inspection services for the Audubon Avenue Overlay Project, State Project No. H.013269.6. The total compensation to the Consultant for services rendered in connection with this Contract is a lump sum of \$117,782.00.

On motion of Councilwoman Crochet, seconded by Councilman Richard, the Council voted on a resolution to authorize the Mayor to sign a Consulting Services Contract through DOTD with Royal Engineering and Consultants, LLC for the Audubon Avenue Overlay Project – State Project No. H.013269.6. Upon roll call the vote was as follows:

**YEAS: Crochet, Richard, Taylor, Naquin, Mire**

**NAYS: None**

**ABSTAINED: None**

**RESOLUTION NO. 2619**

**A RESOLUTION AUTHORIZING THE MAYOR TO SIGN A CONSULTING SERVICES CONTRACT THROUGH DOTD WITH ROYAL ENGINEERS AND CONSULTANTS, LLC FOR THE AUDUBON AVENUE OVERLAY PROJECT - STATE PROJECT NO. H.013269.6**

**BE IT RESOLVED** by the City Council of the City of Thibodaux in regular session assembled, that;

**WHEREAS**, the City has received funding through the LA Department of Transportation and Development (DOTD) for the Audubon Avenue Overlay: LA 1 to the Terrebonne Parish Line Project (CE&I); and

**WHEREAS**, DOTD has acquired the services of Royal Engineers and Consultants, LLC to perform the construction engineering and inspection services for the City of Thibodaux in conjunction with this State Project No. H.013269.6; and

**WHEREAS**, it is necessary to execute a contract with the said engineering firm for the services to be rendered for this project.

**NOW, THEREFORE BE IT RESOLVED** by the City Council that the Mayor be and is hereby authorized to execute a consulting services contract with Royal Engineering and Consultants, LLC, through the State of Louisiana Department of Transportation and Development, for the aforementioned project.

**BE IT FURTHER RESOLVED** that a copy of the said contract is attached hereto as "Exhibit A" and thereby made a part hereof.

The above resolution having been submitted to a vote, the vote thereon was as follows:

**YEAS:** Crochet, Richard, Taylor, Naquin, Mire

**NAYS:** None

**ABSTAINED:** None

And the above resolution was declared adopted this 18<sup>th</sup> day of February 2025.

/s/ Jennifer Morvant  
Jennifer Morvant, Council Adm.

/s/ Chad J. Mire  
Chad J. Mire, President

Councilman Taylor introduced an ordinance to approve the division of property owned by KBK Real Estate/Blake Ordoyne located on Ledet Street. The Public Hearing on this ordinance will be held at the Council meeting on March 5, 2025.

The City would like to continue to participate with the Lafourche Parish Sheriff's Office in the operation of a Children's Advocacy Center to be utilized by the Thibodaux Police Department for investigative services for victims of child abuse or neglect.

The proposed agreement is for the year 2025, and stipulates that the Sheriff's Office will hire the personnel necessary to operate the Children's Advocacy Center, and the City will provide \$10,000.00 to offset the costs incurred by the Sheriff for this service. In order to cooperate with the Sheriff's Office for the Children's Advocacy Center, it is necessary to execute an Interagency Agreement stipulating the responsibilities of all parties involved.

On motion of Councilwoman Crochet, seconded by Councilman Naquin, the Council voted on an ordinance to authorize the Mayor to execute a Cooperative Endeavor Agreement with the Lafourche Parish Sheriff's Office for the operation of the Children's Advocacy Center. Upon roll call the vote was as follows:

**YEAS:** Crochet, Richard, Taylor, Naquin, Mire  
**NAYS:** None  
**ABSTAINED:** None

***ORDINANCE NO. 3386***

***AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A COOPERATIVE ENDEAVOR AGREEMENT WITH THE LAFOURCHE PARISH SHERIFF'S OFFICE FOR THE OPERATION OF THE CHILDREN'S ADVOCACY CENTER***

***BE IT ORDAINED*** by the City Council of the City of Thibodaux in regular session assembled, that:

***WHEREAS***, the City has an obligation to provide protection and investigative services for the child victim of abuse or neglect; and

***WHEREAS***, in order to lessen the duplication of services the Lafourche Parish Sheriff's Office will provide funding to hire the personnel necessary to operate a Children's Advocacy Center to be utilized by the Thibodaux Police Department; and

***WHEREAS***, the City will provide funding in an amount not to exceed \$10,000 for the year 2025 to offset the costs incurred by the Sheriff's Office; and

***WHEREAS***, in order for the City to provide the said funding, it is necessary to execute a cooperative endeavor agreement outlining the benefits to be received by the City of Thibodaux in exchange for the said funding; and

***WHEREAS***, in order for the City to execute this proposed agreement it is necessary for the Council to authorize the Mayor to do so by the adoption of an ordinance.

***NOW, THEREFORE BE IT ORDAINED*** by the City Council that the Mayor is hereby authorized to execute a Cooperative Endeavor Agreement with the Lafourche Parish Sheriff's Office for the purposes, and under the conditions mentioned hereinabove.

***BE IT FURTHER ORDAINED*** that a copy of the said agreement is attached hereto as Exhibit "A" and thereby made a part hereof.

The above ordinance having been submitted to a vote, the vote thereon was as follows:

**YEAS:** Crochet, Richard, Taylor, Naquin, Mire  
**NAYS:** None  
**ABSTAINED:** None

And the above ordinance was declared adopted this 18<sup>th</sup> day of February 2025.

/s/ Jennifer Morvant  
Jennifer Morvant, Council Adm.

/s/ Chad J. Mire  
Chad J. Mire, President

The Planning & Zoning Commission has recommended the approval of a special exception request by Kayli Blanchard for property located at 200 Isabelle Place.



Section 307 of the Thibodaux Zoning Ordinance stipulates the process for granting a special exception to certain provisions contained in the zoning ordinance. This particular request is to allow a special exception in accordance with the provisions of the R-3 Zoning District Regulations in order to operate a personal services establishment (Photography Studio) at 200 Isabelle Place.

On motion of Councilman Richard, seconded by Councilwoman Crochet, the Council voted on an ordinance to approve a Special Exception request in accordance with Section 307 of the Thibodaux Zoning Ordinance in order to allow a Personal Services Establishment in an R-3 Zoning District – 200 Isabelle Place (Photography Studio). Upon roll call the vote was as follows:

**YEAS:** Crochet, Richard, Taylor, Naquin, Mire  
**NAYS:** None  
**ABSTAINED:** None

***ORDINANCE NO. 3387***

***AN ORDINANCE APPROVING A SPECIAL EXCEPTION REQUEST  
IN ACCORDANCE WITH SECTION 307 OF THE THIBODAUX  
ZONING ORDINANCE IN ORDER TO ALLOW A PERSONAL  
SERVICES ESTABLISHMENT IN AN R-3 ZONING DISTRICT – 200  
ISABELLE PLACE (PHOTOGRAPHY STUDIO)***

**BE IT ORDAINED** by the City Council of the City of Thibodaux in regular session assembled, that:

**WHEREAS**, in accordance with the provisions of Section 307 of the Thibodaux Zoning Ordinance, a special exception request has been filed with the Zoning Administrator by Kayli Blanchard for property located at 200 Isabelle Place which is designated as an R-3 Zoning District; and

**WHEREAS**, the request was filed in order to request a special exception in accordance with the R-3 Zoning District regulations in order to allow a Personal Services Establishment (Photography Studio) at this location; and

**WHEREAS**, a request for a special exception was duly referred to the Thibodaux Planning and Zoning Commission on January 8, 2025 and the Commission is recommending approval of the request by the City Council.

**NOW, THEREFORE BE IT ORDAINED** by the City Council of the City of Thibodaux that the aforesaid special exception request to allow a Personal Services Establishment (Photography Studio) to be operated in an R-3 Zoning District located at 200 Isabelle Place is hereby approved.

The above ordinance having been submitted to a vote, the vote thereon was as follows:

**YEAS:** Crochet, Richard, Taylor, Naquin, Mire  
**NAYS:** None  
**ABSTAINED:** None

And the above ordinance was declared adopted this 18<sup>th</sup> day of February 2025.

/s/ Jennifer Morvant  
Jennifer Morvant, Council Adm.

/s/ Chad J. Mire  
Chad J. Mire, President

The Mayor updated the Council on projects going on throughout the City and answered questions from the Council.

**Councilman Naquin asked the Housing and Community Development Director to explain the process for the upcoming public hearing relative to her department.**

**Janice Landry, Housing and Community Development Director, explained procedures relative to her department when utilizing Federal Funds. She listed previous projects that were completed using these funds and explained the process involved.**

**There being no further business the meeting was adjourned.**

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**Jennifer Morvant, Council Adm.**

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**Chad Mire, President**