

**OFFICIAL MINUTES OF THE CITY COUNCIL
CITY OF THIBODAUX
CITY HALL
THIBODAUX, LOUISIANA
DECEMBER 3, 2024**

The City Council of the City of Thibodaux assembled in regular session at its regular meeting place, City Hall, 310 West 2nd Street, Thibodaux, Louisiana, on Tuesday, December 3, 2024 at 5:00 P.M.

There were present: Councilwoman Crochet, Councilmen Richard, Taylor, Mire and Naquin.

There were also present: Mayor Kevin Clement and Beau Brooks.

Absent: None

The minutes of the November 19, 2024 City Council Meeting were approved as written.

The City received a new proposal and contract from Vector Disease Control International through its local entity Mosquito Control Services for mosquito abatement services. The new proposal calls for mosquito abatement for the months of March through November for a monthly fee of \$10,995.00. The contract also allows for additional services above the basic scope to be performed at an agreed upon rate between both parties. The contract is for an initial term of three years with the option to renew for additional three year periods.

On motion of Councilman Richard, seconded by Councilman Mire, the Council voted on a resolution to authorize the Mayor to execute a contract with Vector Disease Control International and its associated local entity Mosquito Control Services for the City's Mosquito Abatement Services. Upon roll call the vote was as follows:

YEAS: Crochet, Richard, Taylor, Mire, Naquin

NAYS: None

ABSTAINED: None

RESOLUTION NO. 2600

***A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A
CONTRACT WITH VECTOR DISEASE CONTROL
INTERNATIONAL AND ITS ASSOCIATED LOCAL ENTITY
MOSQUITO CONTROL SERVICES FOR THE CITY'S
MOSQUITO ABATEMENT SERVICES***

BE IT RESOLVED by the City Council of the City of Thibodaux in regular session assembled, that:

WHEREAS, the City requested a proposal and contract from Vector Disease Control International (VDCI) dba Mosquito Control Services (MCS) for mosquito abatement services within the City of Thibodaux; and

WHEREAS, the term of this contract will initiate on March 1, 2025 and terminating on November 30, 2027 with the option to extend the contract term for additional periods of three (3) years; and

WHEREAS, the monthly fee for normal scope of services provided by this agreement is \$10,995.00 to be paid in nine (9) monthly installments during March through November, with additional services above the normal scope and services during December through February being billed at a mutually agreed upon amount; and

WHEREAS, it is necessary to execute a contract with the said contractor for the services mentioned hereinbefore.

NOW, THEREFORE BE IT RESOLVED by the City Council that the Mayor be and is hereby authorized to execute a contract with Vector Disease Control International dba Mosquito Control Services for mosquito abatement services as outlined above.

BE IT FURTHER RESOLVED that a copy of the said contract is attached hereto as "Exhibit A" and thereby made a part hereof.

The above resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Crochet, Richard, Taylor, Mire, Naquin

NAYS: None

ABSTAINED: None

And the resolution was declared adopted this the 3rd day of December 2024.

/s/ Jennifer Morvant
Jennifer Morvant, Council Adm.

/s/ Mike Naquin
Mike Naquin, President

The Levert Road Improvements Project is substantially complete in accordance with all contract documents and specifications. Construction of this project was completed by Thompson Construction Company, LLC on November 15, 2024. The resolution of substantial completion will commence the 45 day lien period on this contract.

On motion of Councilman Mire, seconded by Councilwoman Crochet, the Council voted on a resolution of Substantial Completion with Thompson Construction Company, LLC for the Levert Road Improvements Project. Upon roll call the vote was as follows:

YEAS: Crochet, Richard, Taylor, Mire, Naquin

NAYS: None

ABSTAINED: None

RESOLUTION NO. 2601

BE IT RESOLVED by the City Council of the City of Thibodaux in regular session assembled, that:

WHEREAS, the City of Thibodaux entered into a contract with Thompson Construction Company, LLC dated July 30, 2024 for the Levert Road Improvements Project; and

WHEREAS, the work under the aforementioned contract was substantially complete in accordance with the plans and specifications by the contractor on November 15, 2024; and

WHEREAS, a final inspection was conducted by representatives of the City and the Project Engineer; and

WHEREAS, all work was found to be satisfactory for acceptance with respect to the application for payment by the contractor less and except any items included on a punch list.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Thibodaux in regular session on December 3, 2024 that the work under the aforementioned project be and is hereby accepted as substantially complete on the date hereinbefore specified.

BE IT FURTHER RESOLVED that the Council Administrator is hereby authorized to file with the Clerk of Court of the Parish of Lafourche, this Certificate of Substantial Completion in order to commence the 45-day lien period.

The above resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Crochet, Richard, Taylor, Mire, Naquin

NAYS: None

ABSTAINED: None

And the above resolution was declared adopted this 3rd day of December 2024.

/s/ Jennifer Morvant
Jennifer Morvant, Council Adm.

/s/ Mike Naquin
Mike Naquin, President

The City executed an engineering contract with DDG for the Levert Road Improvements Project. In order for DDG to revise the design fees per the Louisiana Facility Planning and Control Fee Curve based on the cost of construction, which increased from \$342,050.25 in 2020 to \$517,559.83 at bid, it is necessary to amend the agreement in order to include additional fees. With the additional fees for the increased cost of construction and a credit for unused materials testing, and lump sum of \$6,995.00 is being proposed in Amendment #1, making the total cost for engineering services for this project \$59,900.59.

On motion of Councilwoman Crochet, seconded by Councilman Taylor, the Council voted on a resolution to authorize the Mayor to execute Amendment #1 to the Professional Services Agreement with DDG for the Levert Road Improvements Project. Upon roll call the vote was as follows:

YEAS: Crochet, Richard, Taylor, Mire, Naquin

NAYS: None

ABSTAINED: None

RESOLUTION NO. 2602

***A RESOLUTION AUTHORIZING THE MAYOR TO
EXECUTE AMENDMENT #1 TO THE PROFESSIONAL
SERVICES AGREEMENT WITH DDG FOR THE LEVERT
ROAD IMPROVEMENTS PROJECT***

BE IT RESOLVED by the City Council of the City of Thibodaux in regular session assembled, that:

WHEREAS, the City entered into a professional services agreement with DDG on July 8, 2020 for the design of the Levert Road Improvements Project; and

WHEREAS, the Engineer has submitted Amendment #1 to the agreement in order to revise the design fees per the Louisiana Facility Planning and Control Fee Curve based on the cost of construction which increased from \$342,050.25 in 2020 to \$517,559.83 at bid in 2024; and

WHEREAS, with the additional fees for the increased cost of construction and a credit for unused materials testing, a lump sum of \$6,995.00 is being proposed in Amendment #1, making the final Professional Services Agreement total \$59,900.59.

NOW, THEREFORE BE IT RESOLVED by the City Council that the Mayor be and is hereby authorized to execute Amendment #1 to the professional services agreement with DDG for the services rendered to the City in conjunction with the Levert Road Improvements Project.

BE IT FURTHER RESOLVED that a copy of the said amendment is attached hereto as "Exhibit A" and thereby made a part hereof.

The above resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Crochet, Richard, Taylor, Mire, Naquin

NAYS: None

ABSTAINED: None

And the above resolution was declared adopted this 3rd day of December 2024.

/s/ Jennifer Morvant
Jennifer Morvant, Council Adm.

/s/ Mike Naquin
Mike Naquin, President

Councilman Mire introduced an ordinance to amend and re-enact Section 2-16 (a) of the Thibodaux City Code of Ordinances – Vehicle Allowance for the Mayor.

Councilman Taylor introduced an ordinance to amend Ordinance No. 3319 “Appropriation Ordinance for the Year 2024”-Supplemental Appropriation Ordinance III – Year End.

Councilman Richard introduced an ordinance to authorize the Mayor to execute a Cooperative Endeavor Agreement with the Louisiana Department of Veterans Affairs.

The Public Hearing on these ordinances will be held at the Council meeting on December 17, 2024.

The US Department of Transportation has awarded the City funding through the Louisiana Highway Safety Commission for the High Visibility Traffic Safety Enforcement Grant Program in the amount \$145,080.00. The funds will be used for the payment of overtime for the police department to conduct high visibility traffic safety enforcement.

In order to proceed with the acquisition of the grant funds, the Mayor executed an agreement with the LA Department of Safety, LA Highway Safety Commission electronically on October 3, 2024.

On motion of Councilman Taylor, seconded by Councilwoman Crochet, the Council voted on an ordinance to ratify the Mayor’s execution of a Grant Agreement with the Louisiana Highway Safety Commission for the Thibodaux Police Department’s FY2025 Traffic Safety Enforcement Grant. Upon roll call the vote was as follows:

YEAS: Crochet, Richard, Taylor, Mire, Naquin

NAYS: None

ABSTAINED: None

ORDINANCE NO. 3376

**AN ORDINANCE RATIFYING THE MAYOR’S EXECUTION OF A
GRANT AGREEMENT WITH THE LOUISIANA HIGHWAY
SAFETY COMMISSION FOR THE THIBODAUX POLICE
DEPARTMENT’S FY2025 TRAFFIC SAFETY ENFORCEMENT
GRANT**

BE IT ORDAINED by the City Council of the City of Thibodaux in regular session assembled, that:

WHEREAS, the City has applied for funding for a High Visibility Traffic Safety Enforcement Grant with U.S. Department of Transportation/National Highway Traffic Safety Administration through the Louisiana Highway Safety Commission; and

WHEREAS, the LA Highway Safety Commission has awarded a grant to the Police Department in the amount of \$145,080.00 for overtime pay for the enforcement of this grant; and

WHEREAS, the Grant Agreement with the Louisiana Department of Public Safety, Louisiana Highway Safety Commission for the grant mentioned hereinbefore was executed electronically by the Mayor on October 3, 2024.

NOW, THEREFORE BE IT ORDAINED by the City Council that the Mayor's execution of the grant agreement with the Louisiana Department of Public Safety for a High Visibility Traffic Enforcement Grant through the U.S. Department of Transportation is hereby ratified.

BE IT FURTHER ORDAINED that a copy of the said agreement is attached hereto as "Exhibit A" and thereby made a part hereof.

The above ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: Crochet, Richard, Taylor, Mire, Naquin

NAYS: None

ABSTAINED: None

And the above ordinance was declared adopted this 3rd day of December 2024.

/s/ Jennifer Morvant
Jennifer Morvant, Council Adm.

/s/ Mike Naquin
Mike Naquin, President

The City has received funding appropriated out of the Federal Highway Administration to be used towards the cost of construction of the overlay of Canal Boulevard from Jackson Street to LA 1. The funds are being administered through LA DOTD.

On motion of Councilman Mire, seconded by Councilwoman Crochet, the Council voted on an ordinance to authorize the Mayor to execute an Entity/State Agreement with the Louisiana Department of Transportation and Development for the City of Thibodaux Canal Boulevard Overlay Project. Upon roll call the vote was as follows:

YEAS: Crochet, Richard, Taylor, Mire, Naquin

NAYS: None

ABSTAINED: None

ORDINANCE NO. 3377

AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE AN ENTITY/STATE AGREEMENT WITH THE LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT FOR THE CITY OF THIBODAUX CANAL BOULEVARD OVERLAY PROJECT

BE IT ORDAINED by the City Council of the City of Thibodaux in regular session assembled, that:

WHEREAS, the City has been awarded funds appropriated out of the Federal Highway Administration to finance improvement projects under the direct administration of LA DOTD; and

WHEREAS, the City has requested an appropriation of funds to finance a portion of the City of Thibodaux Canal Boulevard Overlay Project as described herein and DOTD is agreeable to the implementation of the Project and desires to cooperate with the Entity as hereinafter provided; and

WHEREAS, in order to proceed with this Project with the State it is necessary to execute an Entity/State Agreement with the DOTD outlining the terms and purpose of the cooperative effort between the two public agencies for State Project No. H.016198; and

WHEREAS, in order for the City to execute this proposed agreement it is necessary for the Council to authorize the Mayor to do so.

NOW, THEREFORE BE IT ORDAINED by the City Council that the Mayor is hereby authorized to execute an Entity/State Agreement with the State of Louisiana DOTD under the conditions mentioned hereinabove.

BE IT FURTHER ORDAINED that a copy of the said agreement is attached hereto as Exhibit "A" and thereby made a part hereof.

The above ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: Crochet, Richard, Taylor, Mire, Naquin

NAYS: None

ABSTAINED: None

And the above ordinance was declared adopted this 3rd day of December 2024.

/s/ Jennifer Morvant
Jennifer Morvant, Council Adm.

/s/ Mike Naquin
Mike Naquin, President

The Thibodaux Police Department has received a request from St. Genevieve Catholic Elementary School for them to provide an officer to serve as a School Resource Officer (SRO) at their school. The officer would be a City employee receiving pay and benefits through City payroll, and we will be reimbursed 100% of salary and benefits for the officer from St. Genevieve.

The agreement will remain in effect unless cancelled by either party upon thirty (30) days written notice.

On motion of Councilwoman Crochet, seconded by Councilman Taylor, the Council voted on an ordinance to authorize the Mayor to execute an Intergovernmental Agreement with St. Genevieve Catholic Elementary School to provide a School Resource Officer. Upon roll call the vote was as follows:

YEAS: Crochet, Richard, Taylor, Mire, Naquin

NAYS: None

ABSTAINED: None

ORDINANCE NO. 3378

***AN ORDINANCE AUTHORIZING THE MAYOR TO
EXECUTE AN INTERGOVERNMENTAL AGREEMENT
WITH ST. GENEVIEVE CATHOLIC ELEMENTARY
SCHOOL TO PROVIDE A SCHOOL RESOURCE OFFICER***

BE IT ORDAINED by the City Council of the City of Thibodaux in regular session assembled, that:

WHEREAS, the Thibodaux Police Department and St. Genevieve Catholic Elementary School desire to work together to provide a POST certified Police Officer to perform the duties of a School Resource Officer (SRO); and

WHEREAS, the duties and responsibilities of the SRO are outlined in an Intergovernmental Agreement between the Thibodaux Police Department and St. Genevieve Catholic Elementary School; and

WHEREAS, the SRO will be paid salary and benefits by the Thibodaux Police Department, and St. Genevieve Catholic Elementary School will reimburse the Thibodaux Police Department 100% of the salary and benefit costs; and

WHEREAS, in order for the City to enter into an Intergovernmental Agreement with the Clerk of Court, it is necessary for the City Council to adopt an ordinance authorizing the Mayor to do so.

NOW, THEREFORE BE IT ORDAINED by the City Council of the City of Thibodaux that the Mayor is hereby authorized to execute an Intergovernmental Agreement with the Lafourche Parish Clerk of Court Office for the use of the off-street parking facility as outlined in the agreement.

BE IT FURTHER ORDAINED that a copy of the said agreement is attached hereto as Exhibit "A" and thereby made a part hereof.

The above ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: Crochet, Richard, Taylor, Mire, Naquin

NAYS: None

ABSTAINED: None

And the above ordinance was declared adopted this 3rd day of December 2024.

/s/ Jennifer Morvant
Jennifer Morvant, Council Adm.

/s/ Mike Naquin
Mike Naquin, President

In order for Entergy Louisiana to perform a study of the location of the existing substation on St. Patrick Street, it is necessary for them to have permission to enter upon property owned by the City to perform various studies and surveys of their property.

In order to grant this permission, it is necessary to execute a Landowner Authorization Agreement with Entergy Louisiana, LLC.

On motion of Councilwoman Crochet, seconded by Councilman Mire, the Council voted on an ordinance to authorize the Mayor to execute a Landowner Authorization Agreement with Entergy Louisiana, LLC for the use of City property to perform work at the St. Patrick Street Substation. Upon roll call the vote was as follows:

YEAS: Crochet, Richard, Taylor, Mire, Naquin

NAYS: None

ABSTAINED: None

ORDINANCE NO. 3379

**AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A
LANDOWNER AUTHORIZATION AGREEMENT WITH
ENERGY LOUISIANA, LLC FOR USE OF CITY PROPERTY TO
PERFORM WORK AT THE ST. PATRICK STREET
SUBSTATION**

BE IT ORDAINED by the City Council of the City of Thibodaux in regular session assembled, that:

WHEREAS, Entergy is in the process of studying the location of the existing substation on St. Patrick Street, and has requested that they be allowed to enter onto City property in the area for the purpose of conducting various studies and surveys; and

WHEREAS, it is necessary to execute a Landowner Authorization Agreement with Entergy Louisiana, LLC in order to allow Entergy to enter onto City property to conduct soil borings, environmental assessments, engineering design and soil analysis, and clearing, trimming and/or removal of trees limbs or other vegetation; and

WHEREAS, it is necessary to authorize the execution of the Landowner Authorization Agreement by the adoption of an appropriate ordinance.

NOW, THEREFORE BE IT ORDAINED by the City Council of the City of Thibodaux that the City does hereby authorize the Mayor to execute a Landowner Authorization Agreement with Entergy Louisiana, LLC for the use of City property to perform work at the St. Patrick Street Substation.

BE IT FURTHER ORDAINED that a copy of the right-of-way agreement is attached hereto as Exhibit "A" and thereby made a part hereof.

The above ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: Crochet, Richard, Taylor, Mire, Naquin

NAYS: None

ABSTAINED: None

And the above ordinance was declared adopted this 3rd day of December 2024.

/s/ Jennifer Morvant
Jennifer Morvant, Council Adm.

/s/ Mike Naquin
Mike Naquin, President

Entergy Louisiana has requested that the City execute a Cash Contribution in Aid of Construction for the relocation of electric power services, both above ground and underground, due to the Canal Boulevard Bridge Replacement Project.

The agreement outlines the costs for the relocation of these services as \$24,925.04 for overhead services, and \$334,275.10 for the underground services, for a total of \$359,200.14. The Louisiana Office of Facility Planning & Control, has approved the contract for State participation at 75% of the cost. The State's contribution will be \$269,400.10, and the City's portion will be \$89,800.04.

On motion of Councilman Taylor, seconded by Councilman Mire, the Council voted on an ordinance to authorize the Mayor to execute an Agreement for Cash Contribution in Aid of Construction with Entergy Louisiana, LLC for the relocation of electric power service for the Canal Boulevard Bridge Replacement Project. Upon roll call the vote was as follows:

YEAS: Crochet, Richard, Taylor, Mire, Naquin

NAYS: None

ABSTAINED: None

ORDINANCE NO. 3380

AN ORDINANCE AUTHROIZING THE MAYOR TO EXECUTE AN AGREEMENT FOR CASH CONTRIBUTION IN AID OF CONSTRUCTION WITH ENTERGY LOUISIANA, LLC FOR THE RELOCATION OF ELECTRIC POWER SERVICE FOR THE CANAL BOULEVARD BRIDGE REPLACEMENT PROJECT

BE IT ORDAINED by the City Council of the City of Thibodaux in regular session assembled, that:

WHEREAS, the City is replacing both spans of the Canal Boulevard Bridge which will require the relocation of overhead and underground Entergy services in that area; and

WHEREAS, in consideration of the facilities to be provided by Entergy, the City hereby agrees to contribute cash in the amount of \$24,925.04 for overhead services and \$334,275.10 for underground services for a total of \$359,200.14; and

WHEREAS, the State of Louisiana, Facility Planning and Control, will participate in the cost of this project at 75% of the total in the amount of \$269,400.10, with the City's cost the remaining \$89,800.04; and

WHEREAS, it is necessary for the City to execute an Agreement for Cash Contribution in Aid of Construction with Entergy Louisiana, LLC for the construction of these electric facilities.

NOW, THEREFORE BE IT ORDAINED by the City Council of the City of Thibodaux that the Mayor is hereby authorized to execute an Agreement for Cash Contribution in Aid of Construction with Entergy Louisiana, LLC for the relocation of electric power service for the Canal Boulevard Bridge Replacement Project.

BE IT FURTHER ORDAINED that a copy of the agreement is attached hereto as Exhibit "A" and thereby made a part hereof.

The above ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: Crochet, Richard, Taylor, Mire, Naquin

NAYS: None

ABSTAINED: None

And the above ordinance was declared adopted this 3rd day of December 2024.

/s/ Jennifer Morvant
Jennifer Morvant, Council Adm.

/s/ Mike Naquin
Mike Naquin, President

The Mayor updated the Council on traffic light issues throughout the City and Christmas Festivities taking place in the Park.

There being no further business the meeting was adjourned.

Jennifer Morvant, Council Adm.

Mike Naquin, President