

**OFFICIAL MINUTES OF THE CITY COUNCIL
CITY OF THIBODAUX
CITY HALL
THIBODAUX, LOUISIANA
JUNE 18, 2024**

The City Council of the City of Thibodaux assembled in regular session at its regular meeting place, City Hall, 310 West 2nd Street, Thibodaux, Louisiana, on Tuesday, June 18, 2024 at 5:00 P.M.

There were present: Councilwoman Crochet, Councilmen Richard, Taylor, Mire and Naquin.

There were also present: Mayor Kevin Clement and Beau Brooks.

Absent: None

The minutes of the June 4, 2024 City Council Meeting were approved as written.

The Monthly Financial Report was presented as required by the State's Agreed-Upon Procedures for May 2024.

The Council unanimously voted to adopt a motion to set the mandatory Pre-Budget Conference, in accordance with Article VI, Section 1(A) of the Thibodaux City Charter, for Tuesday, July 2, 2024 immediately following our regular meeting.

The Council deferred a presentation and vote on the audit resolution in order to allow representatives from EisnerAmper additional time to arrive due to weather conditions.

The Grants Director requested proposals for consulting services for various projects at the Municipal Airport. A committee evaluated the proposals and based on the scores of the proposals, Kutchins & Groh, LLC has been selected to perform the necessary consulting services for these airport projects.

The proposed agreement stipulates that Kutchins & Groh will perform consulting services at the airport for a period of 5 years. The proposed contract is not specific to any one project and does not include any fees. The City will notify Kutchins & Groh when ready to proceed with an airport project, and the Council will then be presented with a project task order for approval which will define the requested project and the fees involved.

On motion of Councilman Richard, seconded by Councilwoman Crochet, the Council voted on a resolution to authorize the Mayor to sign a Consulting Services Agreement with Kutchins & Groh, LLC for various projects at the Thibodaux Municipal Airport. Upon roll call the vote was as follows:

YEAS: Crochet, Richard, Taylor, Mire, Naquin

NAYS: None

ABSTAINED: None

ABSENT: None

RESOLUTION NO. 2573

***A RESOLUTION AUTHORIZING THE MAYOR TO SIGN A
CONSULTING SERVICES AGREEMENT WITH KUTCHINS &
GROH, LLC FOR VARIOUS PROJECTS AT THE THIBODAUX
MUNICIPAL AIRPORT***

BE IT RESOLVED by the City Council of the City of Thibodaux in regular

session assembled, that;

WHEREAS, the City accepted proposals for consulting services for capital planning and construction of various projects at the Thibodaux Municipal Airport; and

WHEREAS, the evaluation committee has selected Kutchins & Groh, LLC to provide the necessary consulting services for the various projects for a period of five years; and

WHEREAS, it is necessary to execute an agreement with the said consulting firm for the services to be rendered in conjunction with this project.

NOW, THEREFORE BE IT RESOLVED by the City Council that the Mayor be and is hereby authorized to execute a Consulting Services Agreement with Kutchins & Groh, LLC for capital planning and construction of various projects at the Thibodaux Municipal Airport.

BE IT FURTHER RESOLVED that a copy of the said contract is attached hereto as "Exhibit A" and thereby made a part hereof.

The above resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Crochet, Richard, Taylor, Mire, Naquin

NAYS: None

ABSTAINED: None

ABSENT: None

And the above resolution was declared adopted this 18th day of June 2024.

/s/ Jennifer Morvant
Jennifer Morvant, Council Adm.

/s/ Mike Naquin
Mike Naquin, President

Councilman Taylor introduced an ordinance to approve the division of property owned by Lawrence Robertson located on Ledet Street. The Public Hearing on this ordinance will be held at the Council meeting on July 2, 2024.

The Planning & Zoning Commission has recommended the approval of a special exception request by Perry Brown for property located at 201 Iris Street.

Section 307 of the Thibodaux Zoning Ordinance stipulates the process for granting a special exception to certain provisions contained in the zoning ordinance. This particular request is to allow a special exception in accordance with the provisions of the R-4 Zoning District Regulations in order to allow a manufactured home at this location.

On motion of Councilman Mire, seconded by Councilman Taylor, the Council voted on an ordinance to approve a Special Exception request in accordance with Section 307 of the Thibodaux Zoning Ordinance in order to allow a manufactured home in an R-4 Zoning District. Upon roll call the vote was as follows:

YEAS: Crochet, Richard, Taylor, Mire, Naquin

NAYS: None

ABSTAINED: None

ABSENT: None

ORDINANCE NO. 3348

**AN ORDINANCE AUTHORIZING THE MAYOR TO
EXECUTE AN ENTITY/STATE AGREEMENT WITH THE LOUISIANA**

**DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT FOR
THE CITY OF THIBODAUX PEDESTRIAN IMPROVEMENT PROJECT-
AUDUBON AVENUE AND BOWIE ROAD**

BE IT ORDAINED by the City Council of the City of Thibodaux in regular session assembled, that:

WHEREAS, the City has been awarded funds appropriated out of the Federal Highway Administration to finance improvement projects under the direct administration of LA DOTD; and

WHEREAS, the City has requested an appropriation of funds to finance a portion of the City of Thibodaux Pedestrian Improvement Project as described herein and DOTD is agreeable to the implementation of the Project and desires to cooperate with the Entity as hereinafter provided; and

WHEREAS, in order to proceed with this Project with the State it is necessary to execute an Entity/State Agreement with the DOTD outlining the terms and purpose of the cooperative effort between the two public agencies for State Project No. H.015654; and

WHEREAS, in order for the City to execute this proposed agreement it is necessary for the Council to authorize the Mayor to do so.

NOW, THEREFORE BE IT ORDAINED by the City Council that the Mayor is hereby authorized to execute an Entity/State Agreement with the State of Louisiana DOTD under the conditions mentioned hereinabove.

BE IT FURTHER ORDAINED that a copy of the said agreement is attached hereto as Exhibit "A" and thereby made a part hereof.

The above ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: Crochet, Richard, Taylor, Mire, Naquin
NAYS: None
ABSTAINED: None
ABSENT: None

And the above ordinance was declared adopted this 18th day of June 2024.

/s/ Jennifer Morvant
Jennifer Morvant, Council Adm.

/s/ Mike Naquin
Mike Naquin, President

The City has received funding appropriated out of the Federal Highway Administration to be used towards the cost of construction of pedestrian improvements on Audubon Avenue and Bowie Road connecting the walking paths to the bayou side via an elevated pedestrian crosswalk. The funds are being administered through LA DOTD.

On motion of Councilman Taylor, seconded by Councilman Mire, the Council voted on an ordinance to authorize the Mayor to execute an Entity/State Agreement with the Louisiana Department of Transportation and Development for the City of Thibodaux Pedestrian Improvement Project-Audubon Avenue and Bowie Road. Upon roll call the vote was as follows:

YEAS: Crochet, Richard, Taylor, Mire, Naquin
NAYS: None
ABSTAINED: None
ABSENT: None

ORDINANCE NO. 3349

**AN ORDINANCE APPROVING A SPECIAL EXCEPTION REQUEST
IN ACCORDANCE WITH SECTION 307 OF THE THIBODAUX
ZONING ORDINANCE IN ORDER TO ALLOW A
MANUFACTURED HOME IN AN R-4 ZONING DISTRICT – 201
IRIS STREET**

BE IT ORDAINED by the City Council of the City of Thibodaux in regular session assembled, that:

WHEREAS, in accordance with the provisions of Section 307 of the Thibodaux Zoning Ordinance, a special exception request has been filed with the Zoning Administrator by Perry Brown for property located at 201 Iris Street which is designated as an R-4 Zoning District; and

WHEREAS, the request was filed in order to request a special exception in accordance with the R-4 Zoning District regulations in order to allow a manufactured home at this location; and

WHEREAS, a request for a special exception was duly referred to the Thibodaux Planning and Zoning Commission on May 1, 2024 and the Commission is recommending approval of the request by the City Council.

NOW, THEREFORE BE IT ORDAINED by the City Council of the City of Thibodaux that the aforesaid special exception request to allow a manufactured home to be placed in an R-4 Zoning District located at 201 Iris Street is hereby approved.

The above ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: Crochet, Richard, Taylor, Mire, Naquin
NAYS: None
ABSTAINED: None
ABSENT: None

And the above ordinance was declared adopted this 18th day of June 2024.

/s/ Jennifer Morvant
Jennifer Morvant, Council Adm.

/s/ Mike Naquin
Mike Naquin, President

Kellie Spivey, President of the Thibodaux Garden Club presented the City with \$5,500.00 worth of local gift certificates to be used for beautification projects within the City.

Lafourche Parish Councilman DJ Broomfield addressed the Council in order to introduce himself as a new member. A brief discussion took place between Mr. Broomfield, the Council and the Mayor about projects and problems in his district.

A presentation was given by Tiffani Dorsa and Suzanne Giroir, representatives from EisnerAmper, of the draft Audit Report for Fiscal Year 2023.

On motion of Councilman Mire, seconded by Councilman Richard, the Council voted on a resolution to accept the 2023 Annual Audit and Financial Reports as presented by EisnerAmper. Upon roll call the vote was as follows:

YEAS: Crochet, Richard, Taylor, Mire, Naquin
NAYS: None
ABSTAINED: None
ABSENT: None

RESOLUTION NO. 2574

BE IT RESOLVED by the City Council of the City of Thibodaux in regular session assembled that:

WHEREAS, the Thibodaux City Charter requires that the City Council provide for an annual financial and compliance audit of the financial statements of the City of Thibodaux; and

WHEREAS, the audit shall be submitted to the Council in accordance with the provisions of State laws at a regularly scheduled meeting, or a special meeting, and shall be a public record; and

WHEREAS, a notice shall be published in the official journal within thirty (30) days of receipt of the audit report by the Council stating the availability of the report for inspection by the public in the office of the Council Administrator.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Thibodaux that the 2023 financial and compliance audit performed by the firm of EisnerAmper has been presented to the City Council as required by State Law and is hereby approved as presented.

BE IT FURTHER RESOLVED that a copy of the 2023 Audit Report is attached hereto as Exhibit "A" and is thereby made a part hereof.

The above resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Crochet, Richard, Taylor, Mire, Naquin

NAYS: None

ABSTAINED: None

ABSENT: None

And the above resolution was declared adopted this 18th day of June 2024.

/s/ Jennifer Morvant
Jennifer Morvant, Council Adm.

/s/ Mike Naquin
Mike Naquin, President

The Mayor updated the Council on projects and events going on throughout the City.

There being no further business the meeting was adjourned.

Jennifer Morvant, Council Adm.

Mike Naquin, President