

**OFFICIAL MINUTES OF THE CITY COUNCIL  
CITY OF THIBODAUX  
CITY HALL  
THIBODAUX, LOUISIANA  
JUNE 4, 2024**

The City Council of the City of Thibodaux assembled in regular session at its regular meeting place, City Hall, 310 West 2<sup>nd</sup> Street, Thibodaux, Louisiana, on Tuesday, June 4, 2024 at 5:00 P.M.

There were present: Councilmen Richard, Taylor, Mire and Naquin.

There were also present: Mayor Kevin Clement and Beau Brooks.

Absent: Councilwoman Crochet.

The minutes of the May 21, 2024 City Council Meeting were approved as written.

The City has requested that Duplantis Design Group prepare a Landscape Architecture Contract for the Downtown Pavilion Project.

The proposed agreement stipulates that Duplantis Design Group will design the landscaping for the proposed downtown pavilion and park area on the Battaglia property on the corner of St. Philip St. and W. 5th St. The project is a joint project between the City and Lafourche Parish.

On motion of Councilman Mire, seconded by Councilman Richard, the Council voted on a resolution to authorize the Mayor to execute a Landscape Architecture Services Agreement with Duplantis Design Group for the Downtown Pavilion Project (Battaglia Property). Upon roll call the vote was as follows:

**YEAS:** Richard, Taylor, Mire, Naquin

**NAYS:** None

**ABSTAINED:** None

**ABSENT:** Crochet

***RESOLUTION NO. 2567***

***A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A  
LANDSCAPE ARCHITECTURE SERVICES AGREEMENT WITH  
DUPLANTIS DESIGN GROUP FOR THE DOWNTOWN PAVILION  
PROJECT (BATTAGLIA PROPERTY)***

***BE IT RESOLVED*** by the City Council of the City of Thibodaux in regular session assembled, that;

***WHEREAS***, the City wishes to help Lafourche Parish with the construction of a pavilion and park area on the Battaglia property located on the corner of St. Philip Street and West 5<sup>th</sup> Street; and

***WHEREAS***, the Mayor has selected Duplantis Design Group to perform the landscape architecture services for the Downtown Pavilion Project for a fee not to exceed \$9,500.00; and

***WHEREAS***, it is necessary to execute a contract with the said engineering firm for the services to be rendered in conjunction with this project.

***NOW, THEREFORE BE IT RESOLVED*** by the City Council that the Mayor be and is hereby authorized to execute a landscape architecture services agreement with Duplantis Design Group for the aforementioned Project.

**BE IT FURTHER RESOLVED** that a copy of the said contract is attached hereto as "Exhibit A" and thereby made a part hereof.

The above resolution having been submitted to a vote, the vote thereon was as follows:

**YEAS:** Richard, Taylor, Mire, Naquin

**NAYS:** None

**ABSTAINED:** None

**ABSENT:** Crochet

And the above resolution was declared adopted this 4<sup>th</sup> day of June 2024.

/s/ Jennifer Morvant  
Jennifer Morvant, Council Adm.

/s/ Mike Naquin  
Mike Naquin, President

The Finance Director has received a renewal proposal for the City's General Liability Insurance coverage for the period July 1, 2024 through June 30, 2025. The City's current liability policy carrier is American Alternative Insurance Corps.

Ms. Hebert is recommending that we bind coverage with American Alternative Insurance Corps, through Riviere Insurance Agency, with an individual Self Insured Retention (deductible) in the amount of \$100,000 for an annual premium of \$439,400.00 which is a 5.9% increase over the current premium.

On motion of Councilman Taylor, seconded by Councilman Richard, the Council voted on a resolution to authorize the Mayor to sign a contract presented by Riviere Insurance Agency with American Alternative Insurance Corps for 2024-2025 General Liability Insurance. Upon roll call the vote was as follows:

**YEAS:** Richard, Taylor, Mire, Naquin

**NAYS:** None

**ABSTAINED:** None

**ABSENT:** Crochet

**RESOLUTION NO. 2568**

**A RESOLUTION AUTHORIZING THE MAYOR TO SIGN A  
CONTRACT PRESENTED BY RIVIERE INSURANCE AGENCY  
WITH AMERICAN ALTERNATIVE INSURANCE CORPS FOR  
2024-2025 GENERAL LIABILITY INSURANCE**

**BE IT RESOLVED** by the City Council of the City of Thibodaux in regular session assembled, that:

**WHEREAS**, the City's General Liability Insurance coverage is set to expire on July 1, 2024; and

**WHEREAS**, the City has received a renewal proposal for the City's 2024-2025 General Liability Insurance coverage from Riviere Insurance Agency; and

**WHEREAS**, the Mayor is recommending that the City accept the proposal presented by Riviere Insurance Agency with American Alternative Insurance Corps for the aforesaid insurance coverage in the amount of \$439,400.00.

**NOW, THEREFORE BE IT RESOLVED**, by the City Council of the City of Thibodaux that the Mayor be and is hereby authorized to sign all contract documents for the coverages presented by Riviere Insurance Agency for the City's 2024-2025 General Liability Insurance coverage as stated herein.

The above resolution having been submitted to a vote, the vote thereon was as follows:

**YEAS: Richard, Taylor, Mire, Naquin**  
**NAYS: None**  
**ABSTAINED: None**  
**ABSENT: Crochet**

And the above resolution was declared adopted this 4<sup>th</sup> day of June 2024.

/s/ Jennifer Morvant  
Jennifer Morvant, Council Adm.

/s/ Mike Naquin  
Mike Naquin, President

The City has requested that Leonard Chauvin Engineering prepare an engineering contract which would authorize the design of the 2024 Road Improvement Project which includes the North Thibodaux area.

In accordance with the provisions of the proposed contract, the City would pay basic engineering fees as a percentage of construction cost, which is estimated at \$900,000.00, in accordance with Exhibit D of the contract, additional fees for topographic surveys in an amount not to exceed \$20,500.00, and construction observation in an amount not to exceed \$10,500.00.

On motion of Councilman Mire, seconded by Councilman Richard, the Council voted on a resolution to authorize the Mayor to sign an Engineering Contract with Leonard Chauvin for the 2024 Road Improvement Project-North Thibodaux. Upon roll call the vote was as follows:

**YEAS: Richard, Taylor, Mire, Naquin**  
**NAYS: None**  
**ABSTAINED: None**  
**ABSENT: Crochet**

***RESOLUTION NO. 2569***

***A RESOLUTION AUTHORIZING THE MAYOR TO SIGN AN  
ENGINEERING CONTRACT WITH LEONARD CHAUVIN ENGINEERING  
FOR THE 2024 ROAD IMPROVEMENT PROJECT-NORTH THIBODAUX***

***BE IT RESOLVED*** by the City Council of the City of Thibodaux in regular session assembled, that:

***WHEREAS***, the City wishes to construct the 2024 Road Improvement Project in the North Thibodaux area; and

***WHEREAS***, the Mayor has selected Leonard Chauvin Engineering to prepare the design and supervise the construction of the said project; and

***WHEREAS***, it is necessary to execute a contract with the said engineering firm for the services to be rendered in conjunction with this project.

***NOW, THEREFORE BE IT RESOLVED*** by the City Council that the Mayor be and is hereby authorized to execute an engineering contract with Leonard Chauvin Engineering for the design of the 2024 Road Improvement Project-North Thibodaux.

***BE IT FURTHER RESOLVED*** that a copy of the said contract is attached hereto as "Exhibit A" and thereby made a part hereof.

The above resolution having been submitted to a vote, the vote thereon was as follows:

**YEAS: Richard, Taylor, Mire, Naquin**

**NAYS: None**

**ABSTAINED: None**

**ABSENT: Crochet**

And the above resolution was declared adopted this 4<sup>th</sup> day of June 2024.

/s/ Jennifer Morvant  
Jennifer Morvant, Council Adm.

/s/ Mike Naquin  
Mike Naquin, President

The City utilizes the wetlands enhancement process as an additional means of treatment of City sewerage.

Since this process was approved, the City was required to monitor the effectiveness of the program in accordance with the provisions of our LPDES Discharge Permit.

The City has received a proposal from the Nicholls State University Department of Biological Sciences to continue to provide the required monitoring service for year June 1, 2024 thru July 31, 2025 at a cost of \$29,628.00.

On motion of Councilman Taylor, seconded by Councilman Mire, the Council voted on a resolution to authorize the Mayor to execute a Professional Services Agreement with Nicholls State University for the Wetlands Assimilation Monitoring for the Thibodaux Wastewater Treatment Plant. Upon roll call the vote was as follows:

**YEAS: Richard, Taylor, Mire, Naquin**

**NAYS: None**

**ABSTAINED: None**

**ABSENT: Crochet**

***RESOLUTION NO. 2570***

***A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A PROFESSIONAL SERVICE CONTRACT WITH NICHOLLS STATE UNIVERSITY FOR THE WETLANDS ASSIMILATION MONITORING FOR THE THIBODAUX WASTEWATER TREATMENT PLANT***

***BE IT RESOLVED*** by the City Council of the City of Thibodaux in regular session assembled, that;

***WHEREAS***, the City of Thibodaux has employed an approved process of wetlands enhancement wastewater treatment utilized as a means of tertiary treatment of City sewerage; and

***WHEREAS***, under the permit for this process, the City contracted with Nicholls State University for the monitoring requirements dictated by the Louisiana Pollutant Discharge Elimination System (LPDES) permit; and

***WHEREAS***, Nicholls State University has proposed to continue to perform the said monitoring program for the period June 1, 2024 thru July 31, 2025 at a cost of \$29,628.00; and

***WHEREAS***, it is necessary to execute a professional services contract with the Nicholls State University Department of Biological Sciences for the services mentioned hereinbefore.

***NOW, THEREFORE BE IT RESOLVED*** by the City Council that the Mayor be and is hereby authorized to execute a contract with Nicholls State University for the monitoring of wastewater assimilation in conjunction with the wetlands enhancement LPDES Permit requirements.

***BE IT FURTHER RESOLVED*** that a copy of the said contract is attached hereto as "Exhibit A" and thereby made a part hereof.

The above resolution having been submitted to a vote, the vote thereon was as follows:

**YEAS:** Richard, Taylor, Mire, Naquin

**NAYS:** None

**ABSTAINED:** None

**ABSENT:** Crochet

And the above resolution was declared adopted this 4<sup>th</sup> day of June 2024.

**/s/ Jennifer Morvant**  
Jennifer Morvant, Council Adm.

**/s/ Mike Naquin**  
Mike Naquin, President

The City received proposals for the Street Maintenance Contract which includes unit pricing to be utilized by the Public Works Department for the contractor to supply materials and labor for general street maintenance throughout the year. The purpose of accepting proposals for this type of work is to eliminate the need to delay repairs for the acquisition of quotes for each situation as it arises.

Upon review of the proposals by the Public Works Director, the contractor that he felt would best serve the needs of the City is LA Contracting Enterprise, LLC.

On motion of Councilman Mire, seconded by Councilman Taylor, the Council voted on a resolution to accept the proposal of LA Contracting Enterprise, LLC for the 2024 Street Maintenance Contract and authorizing the Mayor to execute a contract therewith. Upon roll call the vote was as follows:

**YEAS:** Richard, Taylor, Mire, Naquin

**NAYS:** None

**ABSTAINED:** None

**ABSENT:** Crochet

***RESOLUTION NO. 2571***

***A RESOLUTION ACCEPTING THE PROPOSAL OF LA CONTRACTING ENTERPRISE, LLC FOR THE 2024 STREET MAINTENANCE CONTRACT AND AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT THEREWITH***

***BE IT RESOLVED*** by the City Council of the City of Thibodaux in regular session assembled, that;

***WHEREAS***, the City has received proposals for the 2024 Street Maintenance Contract; and

***WHEREAS***, upon review of the proposals, the proposal submitted by La Contracting Enterprise, LLC will best serve the needs of the City at the stated unit prices as shown in the attached contract documents; and

***WHEREAS***, it is necessary to consider the acceptance of the proposal and execute a contract with the said contractor for the services mentioned hereinbefore.

***NOW, THEREFORE BE IT RESOLVED*** that the City does hereby accept the

proposal submitted by LA Contracting Enterprise, LLC in the unit prices stated herein.

***BE IT FURTHER RESOLVED*** by the City Council that the Mayor be and is hereby authorized to execute a contract with LA Contracting Enterprise, LLC for the project stated herein.

***BE IT FURTHER RESOLVED*** that a copy of the contract documents are attached hereto as "Exhibit A" and thereby made a part hereof.

The above resolution having been submitted to a vote, the vote thereon was as follows:

**YEAS:** Richard, Taylor, Mire, Naquin

**NAYS:** None

**ABSTAINED:** None

**ABSENT:** Crochet

And the above resolution was declared adopted this 4<sup>th</sup> day of June 2024.

/s/ Jennifer Morvant  
Jennifer Morvant, Council Adm.

/s/ Mike Naquin  
Mike Naquin, President

In other business, the Council unanimously voted on a motion to add an item to the agenda.

Pursuant to R.S. 43:141, the City shall select a newspaper as the official journal for the City at the first meeting in June of each year. The Council Administrator shall notify the Secretary of State of its selection if there is a change from the previous year's selection. The selected official journal is in effect for a period of one year, from July 1, 2024 through June 30, 2025.

On motion of Councilman Richard, seconded by Councilman Mire, the Council voted on a resolution naming the Daily Comet as the official journal for the City of Thibodaux for the period of July 1, 2024 through June 30, 2025. Upon roll call the vote was as follows:

**YEAS:** Richard, Taylor, Mire, Naquin

**NAYS:** None

**ABSTAINED:** None

**ABSENT:** Crochet

**RESOLUTION NO. 2572**

***BE IT RESOLVED*** by the City Council of the City of Thibodaux in regular session assembled, that:

***WHEREAS***, in accordance with the provisions of La. R.S. 43:141 the City Council shall select a newspaper as official journal for the City of Thibodaux for a term of one year.

***NOW, THEREFORE BE IT RESOLVED*** that the City Council of the City of Thibodaux does hereby select the following newspaper as official journal for the City of Thibodaux for the period July 1, 2024 through June 30, 2025:

The Daily Comet  
PO Box 5238  
Thibodaux, LA 70302  
Phone: (985) 448-7600  
Fax: (985) 448-7606  
[legals@dailycomet.com](mailto:legals@dailycomet.com)

The above resolution having been submitted to a vote, the vote thereon was as follows:

**YEAS: Richard, Taylor, Mire, Naquin**

**NAYS: None**

**ABSTAINED: None**

**ABSENT: Crochet**

And the above resolution was declared adopted this 4<sup>th</sup> day of June 2024.

/s/ Jennifer Morvant  
Jennifer Morvant, Council Adm.

/s/ Mike Naquin  
Mike Naquin, President

Councilman Mire introduced an ordinance to authorize the Mayor to execute an Entity/State Agreement with the Louisiana Department of Transportation and Development for the City of Thibodaux Pedestrian Improvement Project-Audubon Avenue and Bowie Road. The Public Hearing on this ordinance will be held at the Council meeting on June 18, 2024.

The Planning and Zoning Commission has recommended that the City Council consider approving the sketch, and preliminary plat for the division of property located on the south side of Percy Brown Road west from Rue Marguerite. This division is of a portion of Project C of Acadia Plantation into Tracts C4 to C8 and Tracts D1 to D10.

On motion of Councilman Richard, seconded by Councilman Taylor, the Council voted on an ordinance to approve the division of a portion of Project C of Acadia Plantation into Tracts C4to C8 and D1 to D10. Upon roll call the vote was as follows:

**YEAS: Richard, Taylor, Mire, Naquin**

**NAYS: None**

**ABSTAINED: None**

**ABSENT: Crochet**

***ORDINANCE NO. 3347***

***AN ORDINANCE APPROVING THE DIVISION  
OF A PORTION OF PROJECT C OF ACADIA PLANTATION  
INTO TRACTS C4 TO C8 AND TRACTS D1 TO D10***

***BE IT ORDAINED*** by the City Council of the City of Thibodaux in regular session assembled, that:

***WHEREAS***, the Planning and Zoning Commission of the City of Thibodaux has reviewed a request by T. Baker Smith on behalf of Jaron Land Development Co. for sketch and preliminary plat approval of the division of property located on the south side of Percy Brown Road west of Rue Marguerite in Project C of Acadia Plantation; and

***WHEREAS***, the proposed request involves the division of a portion of Project C into Tracts C4 to C8 and Tracts D1 to D10; and

***WHEREAS***, the said commission has approved the aforesaid request at their May 1, 2024 meeting, and is recommending that the City Council concur with their recommendation; and

***WHEREAS***, in accordance with the provisions of Section 18-53 of the Thibodaux Subdivision Regulations, this division should be accepted by the adoption of an appropriate ordinance.

***NOW, THEREFORE BE IT ORDAINED*** by the City Council of the City of

**Thibodaux in regular session assembled, that the division of property located in Project C of Acadia Plantation as recommended by the Planning and Zoning Commission is hereby accepted and approved as requested.**

***BE IT FURTHER ORDAINED* that a copy of the plat illustrating the said division is attached hereto and thereby made a part hereof.**

**The above ordinance having been submitted to a vote the vote thereon was as follows:**

**YEAS: Richard, Taylor, Mire, Naquin**

**NAYS: None**

**ABSTAINED: None**

**ABSENT: Crochet**

**And the above ordinance was declared adopted this 4<sup>th</sup> day of June 2024.**

**/s/ Jennifer Morvant  
Jennifer Morvant, Council Adm.**

**/s/ Mike Naquin  
Mike Naquin, President**

**Tammy Billiot & Trevor Quinones, 200 Mobile Estate, Gray, LA 70359, addressed the Council and Administration about an incident that took place at the Thibodaux Fireman's Fair. A brief discussion took place and due to the fact that this is an ongoing investigation, the Council President advised that this would have to be handled by the Administration once the investigation was complete.**

**The Mayor updated the Council on projects going on throughout the City.**

**There being no further business the meeting was adjourned.**

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Jennifer Morvant, Council Adm.**

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Mike Naquin, President**