

**OFFICIAL MINUTES OF THE CITY COUNCIL
CITY OF THIBODAUX
CITY HALL
THIBODAUX, LOUISIANA
JUNE 16, 2020**

The City Council of the City of Thibodaux assembled in regular session via Zoom Video Conference on Tuesday, June 16, 2020 at 5:00 P.M.

There were present: Councilmen Tabor, Richard, Mire, Naquin and Councilwoman Johnson.

There were also present: Mayor Tommy Eschete and Beau Brooks.

Absent: None

The minutes of the June 2, 2020 City Council Meeting were approved as written.

The Finance Director presented the Monthly Financial Report as required by the State's Agreed-Upon Procedures for May 2020.

In accordance with Article VI, Section 1(A) of the Thibodaux City Charter, the Council "shall call a special meeting of the Council during the week following the first regular Council meeting in July of each year for the sole purpose of having a pre-budget conference between the Mayor and members of the Council".

On motion of Councilwoman Johnson, seconded by Councilman Tabor, the Council voted unanimously to adopt a motion setting the date for the pre-budget conference to Wednesday, July 15, 2020 at 5:00 PM.

The City utilizes the wetlands enhancement process as an additional means of treatment for City sewerage.

Since this process was approved, the City is required to monitor the effectiveness of the program in accordance with the provisions of our LPDES Discharge Permit.

The City has received a proposal from the Nicholls State University Department of Biological Sciences to provide the required monitoring service for the year June 1, 2020 thru July 31, 2021 at a cost of \$28,541.00.

On motion of Councilman Mire, seconded by Councilman Richard, the Council voted on a resolution to authorize the Mayor to execute a Professional Services Contract with Nicholls State University for the Wetlands Assimilation Monitoring for the Thibodaux Wastewater Treatment Plant. Upon roll call the vote was as follows:

YEAS: Tabor, Richard, Johnson, Mire, Naquin

NAYS: None

ABSTAINED: None

RESOLUTION NO. 2281

***A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A
PROFESSIONAL SERVICE CONTRACT WITH NICHOLLS
STATE UNIVERSITY FOR THE WETLANDS ASSIMILATION
MONITORING FOR THE THIBODAUX WASTEWATER
TREATMENT PLANT***

BE IT RESOLVED by the City Council of the City of Thibodaux in regular session assembled, that;

WHEREAS, the City of Thibodaux has employed an approved process of wetlands enhancement wastewater treatment utilized as a means of tertiary treatment of City sewerage; and

WHEREAS, under the permit for this process, the City contracted with Nicholls State University for the monitoring requirements dictated by the Louisiana Pollutant Discharge Elimination System (LPDES) permit; and

WHEREAS, Nicholls State University has proposed to continue to perform the said monitoring program for the period June 1, 2020 thru July 31, 2021 at a cost of \$28,541.00; and

WHEREAS, it is necessary to execute a professional services contract with the Nicholls State University Department of Biological Sciences for the services mentioned hereinbefore.

NOW, THEREFORE BE IT RESOLVED by the City Council that the Mayor be and is hereby authorized to execute a contract with Nicholls State University for the monitoring of wastewater assimilation in conjunction with the wetlands enhancement LPDES Permit requirements.

BE IT FURTHER RESOLVED that a copy of the said contract is attached hereto as "Exhibit A" and thereby made a part hereof.

The above resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Tabor, Richard, Johnson, Mire, Naquin
NAYS: None
ABSTAINED: None

And the above resolution was declared adopted this 16th day of June 2020.

/s/ Jennifer Morvant
Jennifer Morvant, Council Adm.

/s/ Mike Naquin
Mike Naquin, President

The City executed an engineering contract with Duplantis Design Group for the Canal Boulevard and 7th Street Intersection Improvement Project. In order to include additional construction observation services due to construction delays, and to remove testing services from the contract, it is necessary to amend the agreement in order to add \$6,763.08 to the contract amount. The total cost for engineering services for this project would now be \$51,973.84

On motion of Councilman Richard, seconded by Councilwoman Johnson, the Council voted on a resolution to authorize the Mayor to execute Amendment #1 to the Professional Services Agreement with Duplantis Design Group for the Canal and 7th Street Intersection Improvement Project. Upon roll call the vote was as follows:

YEAS: Tabor, Richard, Johnson, Mire, Naquin
NAYS: None
ABSTAINED: None

RESOLUTION NO. 2282

**A RESOLUTION AUTHORIZING THE MAYOR TO
EXECUTE AMENDMENT #1 TO THE PROFESSIONAL SERVICES
AGREEMENT WITH DUPLANTIS DESIGN GROUP FOR THE
CANAL BOULEVARD AND 7TH STREET INTERSECTION
IMPROVEMENT PROJECT**

BE IT RESOLVED by the City Council of the City of Thibodaux in regular session assembled, that:

WHEREAS, the City entered into a professional services agreement with Duplantis Design Group for the design of the Canal Boulevard and 7th Street Intersection Improvement Project; and

WHEREAS, the Engineer has proposed amendment #1 to the agreement in order to include additional construction observation services due to construction delays and to remove testing services from the contract for an additional lump sum fee of \$6,763.08; and

WHEREAS, it is necessary to execute amendment #1 to the professional services contract with the said Engineer for the services to be rendered.

NOW, THEREFORE BE IT RESOLVED by the City Council that the Mayor be and is hereby authorized to execute amendment #1 to the professional services agreement with Duplantis Design Group for the services rendered to the City in conjunction with the Canal Boulevard and 7th Street Intersection Improvement Project.

BE IT FURTHER RESOLVED that a copy of the said amendment is attached hereto as "Exhibit A" and thereby made a part hereof.

The above resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Tabor, Richard, Johnson, Mire, Naquin
NAYS: None
ABSTAIN: None

And the above resolution was declared adopted this 16th day of June 2020.

/s/ Jennifer Morvant
Jennifer Morvant, Council Adm.

/s/ Mike Naquin
Mike Naquin, President

The City executed an engineering contract with Duplantis Design for the Acadia Road Pedestrian Walkway Project. The Engineer submitted Amendment #2 to the agreement for construction administrative services and additional survey services for an additional amount of \$2,500.00 and the Mayor executed that amendment on April 18, 2019. The Council needs to ratify the execution of this amendment.

The Engineer has submitted Amendment #3 to the agreement in order to re-dedicate a portion of sub-consultant fees from the current contract to the construction observation fees, which results in no change to the contract fees.

On motion of Councilman Mire, seconded by Councilman Richard, the Council voted on a resolution to ratify the Mayor's execution of Amendment #2 and authorizing the execution of Amendment #3 to a Professional Services Agreement with Duplantis Design Group (Acadia Road Pedestrian Walkway Project). Upon roll call the vote was as follows:

YEAS: Tabor, Richard, Johnson, Mire, Naquin
NAYS: None
ABSTAINED: None

RESOLUTION NO. 2283

A RESOLUTION RATIFYING THE MAYOR'S EXECUTION OF AMENDMENT #2 AND AUTHORIZING THE EXECUTION OF AMENDMENT #3 TO A PROFESSIONAL SERVICES AGREEMENT WITH DUPLANTIS DESIGN GROUP (ACADIA ROAD PEDESTRIAN WALKWAY PROJECT)

BE IT RESOLVED by the City Council of the City of Thibodaux in regular session assembled, that:

WHEREAS, the City entered into a professional services agreement with Duplantis Design Group for the design of the Acadia Road Pedestrian Walkway Project; and

WHEREAS, the Engineer submitted amendment #2 to the agreement for construction administrative services for an hourly amount not to exceed \$2,000.00, and additional survey services for a lump sum of \$500.00 for a total increase in cost of \$2,500.00 that was executed by the Mayor on April 18, 2019; and

WHEREAS, the Engineer has now proposed amendment #3 to the agreement in order to re-dedicate a portion of sub-consultant fees from the current contract to the construction observation fees which results in no change to the total contract fees; and

WHEREAS, it is necessary to ratify the execution of amendment #2 and authorize the execution of amendment #3 to the professional services contract with the said Engineer in order to reflect these contract changes.

NOW, THEREFORE BE IT RESOLVED by the City Council that they hereby ratify the Mayor's execution of amendment #2 and authorize the execution of amendment #3 to the professional services agreement with Duplantis Design Group for the services rendered to the City in conjunction with the Acadia Road Pedestrian Walkway Project.

BE IT FURTHER RESOLVED that copies of the said amendments are attached hereto as "Exhibit A" and thereby made a part hereof.

The above resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Tabor, Richard, Johnson, Mire, Naquin
NAYS: None
ABSTAIN: None

And the above resolution was declared adopted this 16th day of June 2020.

/s/ Jennifer Morvant
Jennifer Morvant, Council Adm.

/s/ Mike Naquin
Mike Naquin, President

The City received a proposal from Premier Energy Concepts, LLC for the purchase and installation of 480 LED Lighting fixtures throughout the City for a total cost of \$145,200.00. Entergy of Louisiana will pay a \$50,000.00 incentive to Premier Energy Concepts upon completion of the project, which makes the City responsible for \$95,200.00

On motion of Councilman Tabor, seconded by Councilwoman Johnson, the Council voted on a resolution to accept the proposal from Premier Energy Concepts, LLC for the City of Thibodaux LED Lighting Project.

Upon roll call the vote was as follows:

YEAS: Tabor, Richard, Johnson, Mire, Naquin

NAYS: None

ABSTAINED: None

RESOLUTION NO. 2284

A RESOLUTION ACCEPTING THE PROPOSAL FROM PREMIER ENERGY CONCEPTS, LLC FOR THE CITY OF THIBODAUX LED LIGHTING PROJECT

BE IT RESOLVED by the City Council of the City of Thibodaux in regular session assembled, that;

WHEREAS, the City has received a proposal from Premier Energy Concepts, LLC for the purchase and installation of 480 LED light fixtures throughout the City of Thibodaux for a total cost of \$145,200.00; and

WHEREAS, Entergy of Louisiana will pay a \$50,000.00 incentive to Premier Energy Concepts, LLC upon completion of the project thereby making the City responsible for the remaining balance of \$95,200.00; and

WHEREAS, it is necessary to consider the acceptance of the proposal and execute a contract with the said contractor for the services mentioned hereinbefore.

NOW, THEREFORE BE IT RESOLVED that the City does hereby accept the proposal submitted by Premier Energy Concepts, LLC at the cost mentioned herein.

BE IT FURTHER RESOLVED by the City Council that the Mayor be and is hereby authorized to execute a contract with Premier Energy Concepts, LLC for the project stated herein.

BE IT FURTHER RESOLVED that a copy of the said contract is attached hereto as "Exhibit A" and thereby made a part hereof.

The above resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Tabor, Richard, Johnson, Mire, Naquin

NAYS: None

ABSTAIN: None

And the above resolution was declared adopted this 16th day of June 2020.

/s/ Jennifer Morvant
Jennifer Morvant, Council Adm.

/s/ Mike Naquin
Mike Naquin, President

The Mayor wishes to file an application with the Louisiana Recreational Trails Program for grant funds in the amount of \$95,500.00.

The purpose of the grant application is to acquire funding for the Downtown Thibodaux Ped-Bike Trailhead Project. The FRTPL requires a local match of 20% either in cash or in-kind. The total estimated project cost is \$132,500.00.

On motion of Councilman Mire, seconded by Councilman Richard, the Council voted on a resolution to approve the application for grant funds from the FHWA Recreational Trails Program of Louisiana (FRTPL) – Downtown Thibodaux Ped-Bike Trailhead. Upon roll call the vote was as follows:

YEAS: Tabor, Richard, Johnson, Mire, Naquin

NAYS: None

ABSTAINED: None

RESOLUTION NO. 2285

A RESOLUTION APPROVING THE APPLICATION FOR GRANT FUNDS FROM THE FHWA RECREATIONAL TRAILS PROGRAM OF LOUISIANA (FRTPL) – DOWNTOWN THIBODAux PED-BIKE TRAILHEAD

BE IT RESOLVED by the City Council of the City of Thibodaux in regular session assembled, that:

WHEREAS, the US Federal Government provides funds to the State of Louisiana for grants to state, local and non-profit organizations to acquire, develop and/or maintain motorized and non-motorized trails; and

WHEREAS, the Federal Recreational Trails Program for Louisiana (FRTPL) has been delegated the responsibility for the administration of the program within the State, setting up necessary procedures governing project application under the program; and

WHEREAS, said procedures require the applicant to certify by resolution the approval of the application before submission of the said application.

NOW, THEREFORE BY IT RESOLVED, that the City Council of the City of Thibodaux does hereby approve the filing of an application with FRTPL and does further certify that the City has or will have available prior to commencement of any work on the projects included in this application, sufficient funds to build (including 20% local match), operate and maintain the project.

BE IT FURTHER RESOLVED that the said Council does hereby appoint the Mayor as agent of the City of Thibodaux to conduct all negotiations, execute and submit all documents, including, but not limited to application, letter of commitment agreement, amendments, payment request and completion report, which may be necessary for the completion of the aforementioned projects.

The above resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Tabor, Richard, Johnson, Mire, Naquin

NAYS: None

ABSTAINED: None

And the above resolution was declared adopted this the 16th day of June 2020.

/s/ Jennifer Morvant
Jennifer Morvant, Council Adm.

/s/ Mike Naquin
Mike Naquin, President

The Grants Director requested an item on the agenda in order to support a grant application being made by Friends of Bayou Lafourche. They are applying for \$98,500.00 in funding through the Moving Ahead for Progress (MAP-21) Transportation Act, which is administered by the FHWA Recreational Trails Program of Louisiana.

The purpose of the grant application is to acquire funding for the Downtown Thibodaux Paddle Trailhead Project. The application requires a resolution of support from the local governmental body of the jurisdiction in which the proposed project is located.

On motion of Councilman Tabor, seconded by Councilman Mire, the Council voted on a resolution to support Friends of Bayou Lafourche with their grant application to the FWHA Recreational Trails Program of Louisiana (FRTPL) for the Downtown Thibodaux Paddle Trailhead.

Upon roll call the vote was as follows:

YEAS: Tabor, Richard, Johnson, Mire, Naquin

NAYS: None

ABSTAINED: None

RESOLUTION NO. 2286

BE IT RESOLVED by the City Council of the City of Thibodaux in regular session assembled, that:

WHEREAS, the Moving Ahead for Progress in the 21st Century (MAP-21) Transportation Act provides funds to the State of Louisiana for grants to federal, state, local government agencies, non-profit organizations and commercial entities to acquire, develop and/or maintain motorized and non-motorized trails; and

WHEREAS, the FHWA Recreational Trails Program for Louisiana (FRTPL) has been delegated the responsibility for the administration of the program within the state and setting up necessary procedures governing project application under the program; and

WHEREAS, these regulations require an application to have a resolution of support from the local governmental body of the jurisdiction in which the proposed project is located;

NOW, THEREFORE, BE IT RESOLVED that the City of Thibodaux does hereby endorse and support the application being submitted to the FRTPL by the Friends of Bayou Lafourche for the Downtown Thibodaux Paddle Trailhead.

The above resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Tabor, Richard, Johnson, Mire, Naquin

NAYS: None

ABSTAINED: None

And the above resolution was declared adopted this 16th day of June 2020.

**/s/ Jennifer Morvant
Jennifer Morvant, Council Adm.**

**/s/ Mike Naquin
Mike Naquin, President**

In accordance with the provisions of Article IV of the Thibodaux City Charter, whenever a vacancy occurs on the Civil Service Board, the nominating authority for that seat must make a nomination to the City Council for appointment to fill the vacancy on the board.

Due to the resignation of Mr. Paul Arceneaux from the Civil Service Board, it was necessary for the City to contact the Thibodaux Chamber of Commerce in order to request a nomination for an appointment to fill the vacancy on the board.

A nomination was received from the Board of the Thibodaux Chamber of Commerce appointing Ms. Monique Crochet to fill the unexpired term.

On motion of Councilman Richard, seconded by Councilwoman Johnson, the Council voted on a resolution to approve the Thibodaux Chamber of Commerce's nomination of Monique Crochet to the Thibodaux Civil Service Board. Upon roll call the vote was as follows:

YEAS: Tabor, Richard, Johnson, Mire, Naquin

NAYS: None

ABSTAINED: None

RESOLUTION NO. 2287

BE IT RESOLVED by the City Council of the City of Thibodaux in regular session assembled, that:

WHEREAS, the Thibodaux Municipal Civil Service Board is comprised of five regular members; and

WHEREAS, due to the resignation of Mr. Paul Arceneaux, the appointing agency has forwarded a nomination to the City Council to fill the vacancy; and

WHEREAS, in accordance with the method of nomination employed in the City Charter, the Thibodaux Chamber of Commerce has nominated Ms. Monique Crochet for appointment to the Thibodaux Civil Service Board for the remainder of Mr. Arceneaux's term.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Thibodaux that in accordance with the provisions of Article IV, Section 6 of the Thibodaux City Charter, that the appointment of Ms. Monique Crochet to the Thibodaux Civil Service Board is hereby approved effective June 16, 2020.

BE IT FURTHER RESOLVED that the term of Ms. Crochet will expire June 18, 2023.

The above resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Tabor, Richard, Johnson, Mire, Naquin

NAYS: None

ABSTAINED: None

And the above resolution was declared adopted this 16th day of June 2020.

/s/ Jennifer Morvant
Jennifer Morvant, Council Adm.

/s/ Mike Naquin
Mike Naquin, President

Councilman Mire introduced an ordinance to amend the Official Zoning Map in accordance with Section 104 of the Thibodaux Zoning Ordinance to change the zoning classification for a tract of property from an R-3 District to a B-1 District (1317, 1313-A, 1313, vacant lot between 1313 & 1303, and 1303 St. Charles Street). The Public Hearing on this ordinance will be held at the Council meeting on the July 7, 2020.

The City wishes to enter into an agreement with the Good Samaritan Food Bank of Thibodaux to provide funds to assist with their need for supplies for the low to moderate income population to prevent, prepare for, and respond to corona virus.

The City received CDBG COVID-19 funds authorized by the CARES Act through the US Department of Housing and Urban Development. The City will provide \$10,000.00 of these funds to the food bank in order to help them provide food and supplies to the low-moderate population. The agreement will become effective upon its execution and shall end on December 21, 2021.

On motion of Councilwoman Johnson, seconded by Councilman Tabor, the Council voted on an ordinance to authorize the Mayor to execute a Cooperative Endeavor Agreement with the Diocese of Houma/Thibodaux, Catholic Charities and the Good Samaritan Food Bank of Thibodaux. Upon roll call the vote was as follows:

YEAS: Tabor, Richard, Johnson, Mire, Naquin

NAYS: None

ABSTAINED: None

ORDINANCE NO. 3081

**AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A
COOPERATIVE ENDEAVOR AGREEMENT WITH THE
DIOCESE OF HOUMA/THIBODAUX, CATHOLIC CHARITIES,
GOOD SAMARITAN FOOD BANK OF THIBODAUX**

BE IT ORDAINED by the City Council of the City of Thibodaux in regular session assembled, that:

WHEREAS, the City of Thibodaux wishes to enter into an agreement with Good Samaritan Food Bank of Thibodaux to provide funds to assist with their need for supplies for the low - moderate income population to prevent, prepare for, and respond to the corona virus; and

WHEREAS, the City has received CDBG COVID-19 funds authorized by the CARES Act through the US Department of Housing and Urban Development; and

WHEREAS, the City will provide \$10,000.00 in CDBG COVID-19 funds to the food bank in order for them to provide food and supplies to the low-moderate income population; and

WHEREAS, the agreement will become effective upon execution, and shall end on December 31, 2021; and

WHEREAS, in order for the City to execute this proposed agreement it is necessary for the Council to authorize the Mayor to do so.

NOW, THEREFORE BE IT ORDAINED by the City Council that the Mayor is hereby authorized to execute a Cooperative Endeavor Agreement with the Diocese of Houma Thibodaux, Catholic Charities, Good Samaritan Food Bank.

BE IT FURTHER ORDAINED that a copy of the said agreement is attached hereto as Exhibit "A" and thereby made a part hereof.

The above ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: Tabor, Richard, Johnson, Mire, Naquin

NAYS: None

ABSTAINED: None

And the above ordinance was declared adopted this 16th day of June 2020.

/s/ Jennifer Morvant
Jennifer Morvant, Council Adm.

/s/ Mike Naquin
Mike Naquin, President

The City wishes to enter into an agreement with the Diocese of Houma/Thibodaux, Catholic Charities to provide funds to assist with their rental/mortgage and utility assistance programs for the low to moderate income population to prevent, prepare for and respond to the corona virus.

The City received CDBG COVID-19 funds authorized by the CARES Act through the US Department of Housing and Urban Development. The City will provide \$63,826.00 of these funds to Catholic Charities in order to help them provide rental/mortgage and utility assistance to the low to moderate population. The agreement will become effective upon its execution, and shall end on December 21, 2021.

On motion of Councilman Richard, seconded by Councilman Mire, the Council voted on an ordinance to authorize the Mayor to execute a Cooperative Endeavor Agreement with the Diocese of Houma/Thibodaux, Catholic Charities.

Upon roll call the vote was as follows:

YEAS: Tabor, Richard, Johnson, Mire, Naquin

NAYS: None

ABSTAINED: None

ORDINANCE NO. 3082

**AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A
COOPERATIVE ENDEAVOR AGREEMENT WITH THE
DIOCESE OF HOUMA/THIBODAUX, CATHOLIC CHARITIES**

BE IT ORDAINED by the City Council of the City of Thibodaux in regular session assembled, that:

WHEREAS, the City of Thibodaux wishes to enter into an agreement with the Diocese of Houma/Thibodaux, Catholic Charities to provide funds to assist with their rental/mortgage and utility assistance programs for the low - moderate income population to prevent, prepare for, and respond to the corona virus; and

WHEREAS, the City has received CDBG COVID-19 funds authorized by the CARES Act through the US Department of Housing and Urban Development; and

WHEREAS, the City will provide \$63,826.00 in CDBG COVID-19 funds to Catholic Charities in order for them to provide rental/mortgage and utility assistance to the low-moderate income population; and

WHEREAS, the agreement will become effective upon execution, and shall end on December 31, 2021; and

WHEREAS, in order for the City to execute this proposed agreement it is necessary for the Council to authorize the Mayor to do so.

NOW, THEREFORE BE IT ORDAINED by the City Council that the Mayor is hereby authorized to execute a Cooperative Endeavor Agreement with the Diocese of Houma Thibodaux, Catholic Charities.

BE IT FURTHER ORDAINED that a copy of the said agreement is attached hereto as Exhibit "A" and thereby made a part hereof.

The above ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: Tabor, Richard, Johnson, Mire, Naquin

NAYS: None

ABSTAINED: None

And the above ordinance was declared adopted this 16th day of June 2020.

/s/ Jennifer Morvant
Jennifer Morvant, Council Adm.

/s/ Mike Naquin
Mike Naquin, President

The Mayor updated the Council on several projects going on throughout the City. He also stated that he would have a list of houses that would need to be considered for condemnation at the next meeting.

There being no further business the meeting was adjourned.

Jennifer Morvant, Council Adm.

Mike Naquin, President