

**OFFICIAL MINUTES OF THE CITY COUNCIL
CITY OF THIBODAUX
CITY HALL
THIBODAUX, LOUISIANA
MAY 19, 2020**

The City Council of the City of Thibodaux assembled in regular session via Zoom Video Conference on Tuesday, May 19, 2020 at 5:00 P.M.

There were present: Councilmen Tabor, Richard, Mire, Naquin and Councilwoman Johnson.

There were also present: Mayor Tommy Eschete and Beau Brooks.

Absent: None

The minutes of the May 5, 2020 City Council Meeting were approved as written.

The City entered into an agreement with Hartman Engineering dated October 8, 2014. Also included were Supplements No. 1, No. 2, No. 3 and No. 4 for engineering services to design the Acadia Road Roundabout at LA 20 and Jackson Street. The engineer was selected by LA DOTD as this is a state project, but all documents are executed by the City.

The City received Supplemental No. 5 to the engineering contract with Hartman Engineering in order to make corrections to the right-of-way map for Thompson Place and also the construction plans to show the corrected right-of-way. The contract price will increase by \$4,786.00 and the maximum compensation payable under this contract will increase to \$590,463.00.

On motion of Councilman Mire, seconded by Councilman Tabor, the Council voted on a resolution to authorize the Mayor to execute Supplemental Agreement No. 5 to the Engineering Contract with Hartman Engineering for the Acadian Road Roundabout Route LA 20 Project. Upon roll call the vote was as follows:

YEAS: Tabor, Richard, Johnson, Mire, Naquin
NAYS: None
ABSTAINED: None

RESOLUTION NO. 2272

**A RESOLUTION AUTHORIZING THE MAYOR TO
EXECUTE SUPPLEMENTAL AGREEMENT NO. 5 TO THE
ENGINEERING CONTRACT WITH HARTMAN ENGINEERING
FOR THE ACADIAN ROAD ROUNDABOUT ROUTE LA 20
PROJECT**

BE IT RESOLVED by the City Council of the City of Thibodaux in regular session assembled, that:

WHEREAS, the City and Hartman Engineering entered into a formal agreement dated October 8, 2014, and modified by Supplement Agreement No. 1, No. 2, No. 3, and No. 4 to perform engineering and related services to design a traditional shaped dual lane roundabout at the intersection of LA 20 (Canal Boulevard) and Jackson Street; and

WHEREAS, it is necessary to amend the Engineering Contract for State Project No. H.009320.5 in order to revise the right-of-way maps and construction plans with the correct existing right-of-way for Thompson Place for an additional lump sum fee of \$4,786.00 increasing the maximum compensation payable under this contract from \$585,677.00 to \$590,463.00; and

WHEREAS, in order to further amend the contract it is necessary to execute Supplemental Agreement No. 5 to the Engineering Contract with Hartman Engineering in order to replace or add the new Articles outlined in this supplement; and

WHEREAS, in order for the City to execute this proposed supplemental agreement it is necessary for the Council to authorize the Mayor to do so.

NOW, THEREFORE BE IT RESOLVED by the City Council that the Mayor is hereby authorized to execute the Supplemental Agreement No. 5 to the Engineering Contract with Hartman Engineering under the conditions mentioned hereinabove.

BE IT FURTHER RESOLVED that a copy of the said agreement is attached hereto as Exhibit "A" and thereby made a part hereof.

The above resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Tabor, Richard, Johnson, Mire, Naquin
NAYS: None
ABSTAINED: None

And the above resolution was declared adopted this 19th day of May 2020.

/s/ Jennifer Morvant
Jennifer Morvant, Council Adm.

/s/ Mike Naquin
Mike Naquin, President

The State DOTD has proposed that the City continue to maintain the greenspace along State Highways located in our City under the provisions of an agreement under which the City would be compensated for the services. The City will be required to clean and mow the greenspaces a minimum of four (4) times per year.

The agreement proposed is for a period of July 1, 2020 to June 30, 2021 at certain rates of reimbursement depending on the type of highway. In accordance with the provisions of the proposed maintenance agreement, the City would receive \$10,800.00 annually for maintenance services provided.

On motion of Councilwoman Johnson, seconded by Councilman Richard, the Council voted on a resolution to authorize the Mayor to sign a Maintenance Agreement with Louisiana DOTD for the maintenance of greenspace on State Highways. Upon roll call the vote was as follows:

YEAS: Tabor, Richard, Johnson, Mire, Naquin
NAYS: None
ABSTAINED: None

RESOLUTION NO. 2273

**A RESOLUTION AUTHORIZING THE MAYOR
TO SIGN A MAINTENANCE AGREEMENT WITH
LOUISIANA DOTD FOR THE MAINTENANCE OF
GREEN SPACE ON STATE HIGHWAYS**

BE IT RESOLVED by the City Council of the City of Thibodaux in regular session assembled, that:

WHEREAS, the Mayor has received a proposal from the State DOTD to compensate the City to maintain the green spaces located along the State Highway routes which are located within the corporate limits of the City; and

WHEREAS, the State proposes to reimburse the City in the amount of \$10,800.00 during the period of July 1, 2020 to June 30, 2021 for the maintenance of green space along 7.25 miles of State highways located within the City; and

WHEREAS, it is necessary to execute maintenance agreement with the State DOTD for the reimbursements/compensation mentioned hereinbefore.

NOW, THEREFORE BE IT RESOLVED by the City Council that the Mayor be and is hereby authorized to execute a maintenance agreement with the Louisiana DOTD for the maintenance of green space along State Highways located in the City limits as outlined above.

BE IT FURTHER RESOLVED that a copy of the said agreement is attached hereto as "Exhibit A" and thereby made a part hereof.

The above resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Tabor, Richard, Johnson, Mire, Naquin

NAYS: None

ABSTAINED: None

And the above resolution was declared adopted this 19th day of May 2020.

/s/ Jennifer Morvant
Jennifer Morvant, Council Adm.

/s/ Mike Naquin
Mike Naquin, President

Due to medical reasons, the Police K-9, Axle, needs to be retired from active duty. In order to retire the dog, the Council must declare it as surplus and then the City may sell the dog to the handler along with the kennel and any equipment and appurtenances associated with the canine for \$1.00. This procedure is utilized by other local law enforcement departments that utilize K-9 units.

Due to the unique training provided to police canines and their handlers, and the relationship that is established between the handlers and their police canines, as well as, the potential danger to the public that police dogs pose if not under the control of their handlers, is the reason for turning over the retired dogs to their handlers for \$1.00.

On motion of Councilman Mire, seconded by Councilwoman Johnson, the Council voted on a resolution to declare retired Police Department K-9, Axle, surplus and authorizing the Mayor to execute a bill of sale, waiver of liability and hold harmless agreement with the handler. Upon roll call the vote was as follows:

YEAS: Tabor, Richard, Johnson, Mire, Naquin

NAYS: None

ABSTAINED: None

RESOLUTION NO. 2274

**RESOLUTION DECLARING RETIRED POLICE DEPARTMENT K9, AXLE,
SURPLUS AND AUTHORIZING THE MAYOR TO EXECUTE A BILL OF
SALE, WAIVER OF LIABILITY AND HOLD HARMLESS AGREEMENT
WITH THE HANDLER**

BE IT RESOLVED by the City Council of the City of Thibodaux in regular session assembled, that:

WHEREAS, the Thibodaux Police Department, upon verification by a Veterinarian, has been informed that one police dog assigned to the Department is no longer qualified for active duty; and

WHEREAS, the Police Chief has recommended that said canine be declared surplus and be "retired" from active duty with the Police Department; and

WHEREAS, the handler to which the canine has been assigned has requested the ownership of the canine be transferred to him; and

WHEREAS, in consideration of the unique training provided to police canines and their handlers, and the relationship established between handlers and their police canines, and the potential danger to the public which police canines pose if not under the control of their handlers, this Council desires to authorize the Mayor to sign a Bill of Sale for said canine to its respective handler.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Thibodaux that:

That certain police canine identified as Axle, a seven (7) year old German Shepherd, together with the kennels and any equipment and appurtenances heretofore furnished by the City for the use of the canine, is hereby declared surplus, title thereto may be conveyed to the respective handler of said canine for the consideration of One Dollar (\$1.00) and other good and valuable consideration and upon execution of a waiver of liability and hold harmless agreement by said handler.

BE IT FURTHER RESOLVED that a copy of the Bill of Sale, Waiver of Liability, and Hold Harmless Agreement for Retired Police Canine is attached hereto as Exhibit "A" and thereby made a part hereof.

The above resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Tabor, Richard, Johnson, Mire, Naquin

NAYS: None

ABSTAINED: None

And the above resolution was declared adopted this the 19th day of May 2020.

**/s/ Jennifer Morvant
Jennifer Morvant, Council Adm.**

**/s/ Mike Naquin
Mike Naquin, President**

The City has received a proposal for the City's Boiler and Machinery Insurance coverage for the period June 1, 2020 through June 1, 2021.

The proposal presented by USI Insurance Services includes \$42,054,348.00 of coverage through Hartford Steam Boiler Inspection & Insurance Company. The annual premium for the proposed coverage is \$16,257.00. This renewal premium is a 7.5% increase from the current premium. The Administration is recommending that we renew our coverage with USI Insurance Services.

On motion of Councilman Tabor, seconded by Councilman Naquin, the Council voted on a resolution to authorize the Mayor to sign a contract presented by USI Insurance Services with Hartford Steam Boiler Inspection and Insurance Company for the 2020-2021 policy year for Boiler & Machinery-Equipment. Upon roll call the vote was as follows:

YEAS: Tabor, Richard, Johnson, Mire, Naquin

NAYS: None

ABSTAINED: None

RESOLUTION NO. 2275

**A RESOLUTION AUTHORIZING THE MAYOR TO SIGN A
CONTRACT PRESENTED BY USI INSURANCE SERVICES
WITH HARTFORD STEAM BOILER INSPECTION &
INSURANCE COMPANY FOR THE 2020-2021 POLICY YEAR
FOR BOILER & MACHINERY – EQUIPMENT BREAKDOWN
INSURANCE**

BE IT RESOLVED by the City Council of the City of Thibodaux in regular session assembled, that:

WHEREAS, the City's Boiler and Machinery – Equipment Breakdown Insurance coverage is set to expire on June 1, 2020; and

WHEREAS, the City has received a proposal from USI Insurance Services, for the City's 2020-2021 Boiler and Machinery Insurance coverage; and

WHEREAS, the Mayor is recommending that the City accept the proposal presented by USI Insurance Services with Hartford Steam Boiler Inspection & Insurance Company for the aforesaid insurance coverage with an annual premium of \$16,257.00 for \$50,000,000.00 in coverage based on the City's statement of values.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Thibodaux that the Mayor be and is hereby authorized to sign a contract for the coverage presented by USI Insurance Services for the City's 2020-2021 Boiler and Machinery Insurance coverage as stated herein.

The above resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Tabor, Richard, Johnson, Mire, Naquin

NAYS: None

ABSTAINED: None

And the above resolution was declared adopted this 19th day of May 2020.

**/s/ Jennifer Morvant
Jennifer Morvant, Council Adm.**

**/s/ Mike Naquin
Mike Naquin, President**

Councilman Richard introduced an ordinance to approve the final plat for the re-division of property belonging to Maki Properties, LLC into Lots 37-A and 37-B located on West 4th Street.

Councilman Mire introduced an ordinance to approve the final plat for the re-division of the north ½ of Lots 14 and 71, Lefort Addition to Thibodaux, into revised north ½ of Lot 14 and revised north ½ of Lot 71 belonging to South LA Rentals located on Goode Street.

Councilwoman Johnson introduced an ordinance to authorizing the Mayor to sign a CARES Act Airport Grant Agreement with the United States of America acting through the Federal Aviation Administration.

Councilman Richard introduced an ordinance to extend the corporate limits of the City of Thibodaux to include certain portions of land adjacent thereto (J.B. Levert Land Company – North Canal Boulevard).

The Public Hearing on these ordinances will be held at the Council meeting on June 2, 2020.

The City has received funding appropriated out of the Highway Trust Fund. The funding will be used towards the cost of construction of the Audubon Avenue Overlay Project. The funds and the project are being administered through LA DOTD.

On motion of Councilman Mire, seconded by Councilwoman Johnson, the Council voted on an ordinance to authorize the Mayor to execute an Entity/State Agreement with the Louisiana Department of Transportation and Development for the Audubon Avenue Overlay Project. Upon roll call the vote was as follows:

YEAS: Tabor, Richard, Johnson, Mire, Naquin

NAYS: None

ABSTAINED: None

ORDINANCE NO. 3075

**AN ORDINANCE AUTHORIZING THE MAYOR TO
EXECUTE AN ENTITY/STATE AGREEMENT WITH THE
LOUISIANA DEPARTMENT OF TRANSPORTATION AND
DEVELOPMENT FOR THE AUDUBON AVENUE OVERLAY
PROJECT**

BE IT ORDAINED by the City Council of the City of Thibodaux in regular session assembled, that:

WHEREAS, the City has been awarded funds appropriated out of the Highway Trust Fund to finance improvements projects under the direct administration of LA DOTD; and

WHEREAS, the City has requested an appropriation of funds to finance a portion of the Audubon Avenue Overlay Project as described herein and DOTD is agreeable to the implementation of the Project and desires to cooperate with the Entity as hereinafter provided; and

WHEREAS, in order to proceed with this Project with the State it is necessary to execute an Entity/State Agreement with the DOTD outlining the terms and purpose of the cooperative effort between the two public agencies for State Project No. H.013269; and

WHEREAS, in order for the City to execute this proposed agreement it is necessary for the Council to authorize the Mayor to do so.

NOW, THEREFORE BE IT ORDAINED by the City Council that the Mayor is hereby authorized to execute an Entity/State Agreement with the State of Louisiana DOTD under the conditions mentioned hereinabove.

BE IT FURTHER ORDAINED that a copy of the said agreement is attached hereto as Exhibit "A" and thereby made a part hereof.

The above ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: Tabor, Richard, Johnson, Mire, Naquin

NAYS: None

ABSTAINED: None

And the above ordinance was declared adopted this 19th day of May 2020.

/s/ Jennifer Morvant
Jennifer Morvant, Council Adm.

/s/ Mike Naquin
Mike Naquin, President

The City has received funding appropriated out of the Highway Trust Fund under the direct administration of LA DOTD. The funding will be used for the construction of ADA compliant sidewalks in downtown Thibodaux.

On motion of Councilman Tabor, seconded by Councilman Richard, the Council voted on an ordinance to authorize the Mayor to execute an Entity/State Agreement with the Louisiana Department of Transportation and Development for the Downtown Thibodaux Sidewalk Project. Upon roll call the vote was as follows:

YEAS: Tabor, Richard, Johnson, Mire, Naquin

NAYS: None

ABSTAINED: None

ORDINANCE NO. 3076

AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE AN ENTITY/STATE AGREEMENT WITH THE LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT FOR THE DOWNTOWN THIBODAUX SIDEWALK PROJECT

BE IT ORDAINED by the City Council of the City of Thibodaux in regular session assembled, that:

WHEREAS, the City has been awarded funds appropriated out of the Highway Trust Fund to finance improvement projects under the direct administration of LA DOTD; and

WHEREAS, the City has requested an appropriation of funds to finance the construction of ADA compliant sidewalks in downtown Thibodaux and DOTD is agreeable to the implementation of the Project and desires to cooperate with the Entity as hereinafter provided; and

WHEREAS, in order to proceed with this Project with the State it is necessary to execute an Entity/State Agreement with the DOTD outlining the terms and purpose of the cooperative effort between the two public agencies for State Project No. H.013429; and

WHEREAS, in order for the City to execute this proposed agreement it is necessary for the Council to authorize the Mayor to do so.

NOW, THEREFORE BE IT ORDAINED by the City Council that the Mayor is hereby authorized to execute an Entity/State Agreement with the State of Louisiana DOTD under the conditions mentioned hereinabove.

BE IT FURTHER ORDAINED that a copy of the said agreement is attached hereto as Exhibit "A" and thereby made a part hereof.

The above ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: Tabor, Richard, Johnson, Mire, Naquin

NAYS: None

ABSTAINED: None

And the above ordinance was declared adopted this 19th day of May 2020.

/s/ Jennifer Morvant
Jennifer Morvant, Council Adm.

/s/ Mike Naquin
Mike Naquin, President

The Mayor updated the Council on projects going on throughout the City.

There being no further business the meeting was adjourned.

Jennifer Morvant, Council Adm.

Mike Naquin, President