

**OFFICIAL MINUTES OF THE CITY COUNCIL  
CITY OF THIBODAUX  
CITY HALL  
THIBODAUX, LOUISIANA  
APRIL 7, 2020**

The City Council of the City of Thibodaux assembled in regular session via Zoom Video Conference on Tuesday, April 7, 2020 at 5:00 P.M.

There were present: Councilmen Tabor, Richard, Mire, Naquin and Councilwoman Johnson.

There were also present: Mayor Tommy Eschete and Beau Brooks.

Absent: None

The minutes of the March 17, 2020 City Council Meeting were approved as written.

Duplantis Design Group advised the Council Administrator that the Acadia Road: Audubon – MLK Bayou Lane Pedestrian Path is complete in accordance with all contract documents and specifications. The City now has to formally accept the project in order to take possession of the project from the State. The project was constructed with funding out of the Federal Highway Trust Fund under the direct administration of DOTD.

On motion of Councilwoman Johnson, seconded by Councilman Tabor, the Council voted on a resolution of final acceptance for the Acadia Road: Audubon-MLK/Bayou Lane Pedestrian Path Project. Upon roll call the vote was as follows:

**YEAS:** Tabor, Richard, Johnson, Mire, Naquin

**NAYS:** None

**ABSTAINED:** None

***RESOLUTION NO. 2266***

***BE IT RESOLVED*** by the City Council of the City of Thibodaux in regular session assembled, that:

***WHEREAS***, the City of Thibodaux entered into a contract with Ernest P Breaux Electrical, LLC dated February 8, 2019 for the Acadia Road: Audubon – MLK/Bayou Pedestrian Path; and

***WHEREAS***, the work under the aforementioned contract has been inspected by authorized representatives of the City of Thibodaux, the Contractor, the State of Louisiana, and the Engineer, and the work was declared to be complete in accordance with the contract documents on November 15, 2019; and

***NOW, THEREFORE BE IT RESOLVED*** by the City Council of the City of Thibodaux in regular session on April 7, 2020 that the work under the aforementioned project be and is hereby accepted as complete on the date hereinbefore specified.

***BE IT FURTHER RESOLVED*** that the City of Thibodaux is responsible for the security, operation, maintenance, and utilities for this project from the date of final acceptance.

***BE IT FURTHER RESOLVED*** that a copy of the Certificate of Final Acceptance is attached hereto as "Exhibit A" and thereby made a part hereof.

The above resolution having been submitted to a vote, the vote thereon was as follows:

**YEAS: Tabor, Richard, Johnson, Mire, Naquin**  
**NAYS: None**  
**ABSTAIN: None**

And the above resolution was declared adopted this 7<sup>th</sup> day of April 2020.

/s/ Jennifer Morvant  
Jennifer Morvant, Council Adm.

/s/ Mike Naquin  
Mike Naquin, President

Danielle Stein read the following statement via Zoom:

"On behalf of the Board of Directors for Thibodaux Main Street, I'd like to thank the City of Thibodaux for its ongoing support to our organization and downtown community. We humbly ask for your continued support, particularly during these unprecedented times, so that we may continue our mission of promoting and revitalizing Historic Downtown Thibodaux and supporting our business community. Thank you, Danielle Stein - Executive Director, Thibodaux Main Street"

The City would like to enter into a cooperative endeavor agreement with Thibodaux Main Street Inc. in order to provide funding to Main Street for the services they provide in order to promote, encourage and develop tourism and economic development within the City of Thibodaux. The City will remit \$10,000.00 to Thibodaux Main Street with \$5,000.00 payable on or before March 31, 2020 and the balance of \$5,000.00 payable on or before September 30, 2020.

On motion of Councilman Mire, seconded by Councilman Richard, the Council voted on an ordinance to authorize the Mayor to execute a Cooperative Endeavor Agreement with Thibodaux Main Street, Inc... Upon roll call the vote was as follows:

**YEAS: Tabor, Richard, Johnson, Mire, Naquin**  
**NAYS: None**  
**ABSTAINED: None**

***ORDINANCE NO. 3069***

***AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A COOPERATIVE ENDEAVOR AGREEMENT WITH THIBODAUX MAIN STREET, INC.***

***BE IT ORDAINED*** by the City Council of the City of Thibodaux in regular session assembled, that:

***WHEREAS***, Thibodaux Main Street, Inc. desires to promote, encourage, and develop tourism and economic development within the City of Thibodaux; and

***WHEREAS***, the City desires to provide funding to Thibodaux Main Street, Inc. for the invaluable service it provides the City in the aforesaid arenas; and

***WHEREAS***, the City desires to provide an amount not to exceed \$10,000 for a one year period with \$5,000 payable on or before March 31, 2020 and the balance of \$5,000 payable on or before September 30, 2020; and

***WHEREAS***, in order for the City to provide the said funding, it is necessary to execute a cooperative endeavor agreement outlining the benefits to be received by the City of Thibodaux in exchange for the said funding; and

***WHEREAS***, in order for the City to execute this proposed agreement it is necessary for the Council to authorize the Mayor to execute the said cooperative endeavor agreement.

**NOW, THEREFORE BE IT ORDAINED** by the City Council that the Mayor is hereby authorized to execute a Cooperative Endeavor Agreement with Thibodaux Main Street, Inc. for the purposes, and under the conditions mentioned hereinabove.

**BE IT FURTHER ORDAINED** that a copy of the said agreement is attached hereto as Exhibit “A” and thereby made a part hereof.

The above ordinance having been submitted to a vote, the vote thereon was as follows:

**YEAS:** Tabor, Richard, Johnson, Mire, Naquin  
**NAYS:** None  
**ABSTAINED:** None

And the above ordinance was declared adopted this 7th day of April 2020.

/s/ Jennifer Morvant  
Jennifer Morvant, Council Adm.

/s/ Mike Naquin  
Mike Naquin, President

The Planning and Zoning Commission has recommended the approval of a special exception request by Brent Talbot of T&L Properties of Houma, LLC for property located at 201 Hickory Street.

Section 307 of the Thibodaux Zoning Ordinance stipulates the process for granting a special exception to certain provisions contained in the zoning ordinance. This particular request is to allow a special exception in accordance with the provisions of the C-1 Zoning District Regulations in order to construct a mini-warehouse facility at 201 Hickory Street. The owner would like to construct climate controlled storage units within the vacant building at this location.

On motion of Councilman Tabor, seconded by Councilman Mire, the Council voted on an ordinance to approve a special exception request in accordance with Section 307 of the Thibodaux Zoning Ordinance in order to allow a mini-warehouse in a C-1 Zoning District – 201 Hickory Street. Upon roll call the vote was as follows:

**YEAS:** Tabor, Richard, Johnson, Mire, Naquin  
**NAYS:** None  
**ABSTAINED:** None

**ORDINANCE NO. 3070**

**AN ORDINANCE APPROVING A SPECIAL EXCEPTION  
REQUEST IN ACCORDANCE WITH SECTION 307 OF THE  
THIBODAUX ZONING ORDINANCE IN ORDER TO ALLOW A  
MINI-WAREHOUSE IN A C-1 ZONING DISTRICT – 201  
HICKORY STREET**

**BE IT ORDAINED** by the City Council of the City of Thibodaux in regular session assembled, that:

**WHEREAS**, in accordance with the provisions of Section 307 of the Thibodaux Zoning Ordinance, a special exception request has been filed with the Zoning Administrator by Brent Talbot of T & L Properties of Houma, LLC for property located at 201 Hickory Street which is designated as a C-1 Zoning District; and

**WHEREAS**, the request was filed in order to request a special exception in accordance with the C-1 Zoning District regulations in order to allow a mini-warehouse in order for them to construct climate controlled storage facilities within the vacant building located at 201 Hickory Street; and

**WHEREAS**, a request for a special exception was duly referred to the Thibodaux Planning and Zoning Commission on February 5, 2020 and the Commission is recommending approval of the request by the City Council.

**NOW, THEREFORE BE IT ORDAINED** by the City Council of the City of Thibodaux that the aforesaid special exception request to allow a mini-warehouse to be constructed in a C-1 Zoning District located at 201 Hickory Street is hereby approved.

The above ordinance having been submitted to a vote, the vote thereon was as follows:

**YEAS:** Tabor, Richard, Johnson, Mire, Naquin  
**NAYS:** None  
**ABSTAINED:** None

And the above ordinance was declared adopted this 7<sup>th</sup> day of April 2020.

/s/ Jennifer Morvant  
Jennifer Morvant, Council Adm.

/s/ Mike Naquin  
Mike Naquin, President

Councilman Naquin read the following:

Dear City Council,

I would like to proceed with the special zoning of building 302 Ridgefield Rd. We would like to open a salon in the building at 302 Ridgefield Rd. I did attend the first zoning meeting and there were no objections. If you have any question please feel free to call me.

Thanks,  
Brandi Percle

The Planning and Zoning Commission has recommended the approval of a special exception request by Brandi Percle for property located at 302 Ridgefield Road.

Section 307 of the Thibodaux Zoning Ordinance stipulates the process for granting a special exception to certain provisions contained in the zoning ordinance. This particular request is to allow a special exception in accordance with the provisions of the R-3 Zoning District Regulations in order to operate a personal services establishment (Beauty Salon) at 302 Ridgefield Road.

On motion of Councilman Richard, seconded by Councilman Tabor, the Council voted on an ordinance to approve a special exception request in accordance with Section 307 of the Thibodaux Zoning Ordinance in order to allow a personal services establishment in an R-3 Zoning District. Upon roll call the vote was as follows:

**YEAS:** Tabor, Richard, Johnson, Mire, Naquin  
**NAYS:** None  
**ABSTAINED:** None

**ORDINANCE NO. 3071**

**AN ORDINANCE APPROVING A SPECIAL EXCEPTION  
REQUEST IN ACCORDANCE WITH SECTION 307 OF THE  
THIBODAUX ZONING ORDINANCE IN ORDER TO ALLOW A  
PERSONAL SERVICES ESTABLISHMENT IN AN R-3 ZONING  
DISTRICT – 302 RIDGEFIELD ROAD (BEAUTY SALON)**

**BE IT ORDAINED** by the City Council of the City of Thibodaux in regular session assembled, that:

**WHEREAS**, in accordance with the provisions of Section 307 of the Thibodaux Zoning Ordinance, a special exception request has been filed with the Zoning Administrator by Brandi Percle for property located at 302 Ridgefield Road which is designated as an R-3 Zoning District; and

**WHEREAS**, the request was filed in order to request a special exception in accordance with the R-3 Zoning District regulations in order to allow a personal services establishment (beauty salon) at this location; and

**WHEREAS**, a request for a special exception was duly referred to the Thibodaux Planning and Zoning Commission on March 4, 2020 and the Commission is recommending approval of the request by the City Council.

**NOW, THEREFORE BE IT ORDAINED** by the City Council of the City of Thibodaux that the aforesaid special exception request to allow a personal services establishment (beauty salon) to be operated in an R-3 Zoning District located at 302 Ridgefield Road is hereby approved.

The above ordinance having been submitted to a vote, the vote thereon was as follows:

**YEAS:** Tabor, Richard, Johnson, Mire, Naquin

**NAYS:** None

**ABSTAINED:** None

And the above ordinance was declared adopted this 7<sup>th</sup> day of April 2020.

/s/ Jennifer Morvant  
Jennifer Morvant, Council Adm.

/s/ Mike Naquin  
Mike Naquin, President

At its meeting on March 4, 2020, the Planning and Zoning Commission reviewed a request by Leslie Clement on behalf of Percy & Donna Smith, Ad-Val, Inc., Lloyd Gibson and Herbert Richard c/o Otto Richard to re-zone property located between 1317 thru 1303 St. Charles Street from an R-3 Zone to a C-1 Zone. The Planning and Zoning Commission has recommended approval of the request. Councilman Naquin read the Following:

One of the items on the agenda for today is to introduce an ordinance to rezone a vacant lot and other property on both sides of that vacant lot near the intersection of St. Charles St and Canal Blvd. from R-3 to C-1 so that the lot can be sold by its present owner to individuals who want to use the property as a specialty restaurant which would basically be a snow ball stand that would also sell hot dogs and light snacks. The lot is located next to an existing lounge which was “grandfathered” as an exception to the current R-3 zoning. On the other side of the vacant lot is an apartment with another building which is used as a recording studio. Next door to that property is another apartment building. The owners of all four of the properties are asking that all of the properties be rezoned to C-1. The four pieces of property at issue are the last four pieces of property at the end of St. Charles St. Property across the street is already zoned for commercial use.

No one appeared at the hearing of the Planning and Zoning Board to object to the rezoning, and I am not aware of any objection to the rezoning by the owner of any neighboring property.

Call me if there are any questions.

Leslie Clement  
985-447-6176 (Office)

A discussion took place between the Council and Mr. Clement relative to changing the zoning classification in this area.

On motion of Councilman Richard, seconded by Councilman Mire, the Council voted on an ordinance to amend the Official Zoning Map in accordance with Section 104 of the Thibodaux Zoning Ordinance to change the zoning classification for a tract of property from an R-3 District to a C-1 District (1317, 1313-A, 1313, vacant lot between 1313 & 1303 and 1303 St. Charles Street). Upon roll call the vote was as follows:

**YEAS: None**

**NAYS: Tabor, Richard, Johnson, Mire, Naquin**

**ABSTAINED: None**

**This item failed with a vote of 0-5.**

The Council adopted Ordinance No. 3042 to completely amend and re-enact Article IX of the Thibodaux Zoning Ordinance – Signs. The Council also adopted four amendments to this ordinance as recommended by the advisory committee and Planning and Zoning. John Lafargue has requested that Planning and Zoning consider an amendment to Section 908 (B) (3) & (4) pertaining to the location of off premise signs (billboards).

Mr. Lafargue’s proposed changes to these sections would be to stipulate that digital signs cannot be placed within 1500 feet from the major intersections along Hwy 1 and 308, as outlined in the ordinance. He is also proposing that the City remove the stipulation that new sign permits will be granted in order to relocate existing signs. This would not allow any new signs to be permitted within the City limits.

The Zoning Administrator informed the Council Administrator that the Commission considered this request at their meeting on January 8, 2020 and their recommendation to the City Council is to deny this request.

On motion of Councilman Mire, seconded by Councilman Richard, the Council voted on an ordinance to amend and re-enact Article I, Section 908 (B) (3) and (4) of the Thibodaux Zoning Ordinance – Location of Off-Premise Signs. Upon roll call the vote was as follows:

**YEAS: None**

**NAYS: Tabor, Richard, Johnson, Mire, Naquin**

**ABSTAINED: None**

**This item failed with a vote of 0-5.**

The Council adopted Ordinance No. 3042 to completely amend and re-enact Article IX of the Thibodaux Zoning Ordinance – Signs. The Council also adopted four amendments to this ordinance as recommended by the advisory committee and Planning and Zoning. John Lafargue has requested that Planning and Zoning consider an amendment to Section 908 (E) pertaining digital off premise signs (billboards).

Mr. Lafargue’s proposed change to this section would be to create Sub-Section 2 in order to stipulate that digital signs cannot be exchanged for a legal, but non-conforming sign grandfathered by Ordinance No. 3042. The concern with this request is that upon adoption of Ordinance No. 3042, there are no longer any non-conforming signs in the City. He also added the effective date of the sign ordinance as September 3, 2019, which is not correct. The ordinance was adopted on September 3<sup>rd</sup> and the effective date was September 21<sup>st</sup>.

The Zoning Commission considered this request at their meeting on January 8, 2020 and their recommendation to the City Council is to deny this request.

On motion of Councilman Tabor, seconded by Councilman Mire, the Council voted on an ordinance to amend and re-enact Article IX, Section 908 (E) of

the Thibodaux Zoning Ordinance – Digital Off-Premise Signs in order to create Sub-Section (2). Upon roll call the vote was as follows:

**YEAS: None**

**NAYS: Tabor, Richard, Johnson, Mire, Naquin**

**ABSTAINED: None**

This item failed with a vote of 0-5.

The Council adopted Ordinance No. 3042 to completely amend and re-enact Article IX of the Thibodaux Zoning Ordinance – Signs. The Council also adopted four amendments to this ordinance as recommended by the advisory committee and Planning and Zoning. John Lafargue has requested that Planning and Zoning consider an amendment to Section 908 (F) (1) (d) pertaining to lighting of off-premise signs (billboards).

Mr. Lafargue’s proposed change to this section would be to add a statement of City policy to follow the Louisiana Administrative Code Title 70, Part III, Chapter 1, Subchapter C, Section 132 for the erection and maintenance of digital billboards. He also requested to add 5 additional regulations for the message display on digital billboards. The concern with this request is that the Code he is referencing is that the code he is referencing is an administrative policy used by the State Division of Administration. The City generally doesn’t include any administrative policy within our code, and to stipulate that our policy is to utilize the DOA policy is not something that the Council Administrator feels should be included in the City code. The 5 items that Mr. Lafargue requested to be added to the regulations of digital billboards came directly from the State Administrative Code that he wants to reference. It is the Administrator’s opinion that this would be the proper way to incorporate items in the Administrative Code into our ordinance, without stating that our policy is to follow their policy.

The Zoning Commission considered this request at their meeting on January 8, 2020 and their recommendation to the City is to approve this request.

A discussion took place relative to Section (d) which states that it is the policy of the City of Thibodaux that the erection and maintenance of outdoor electronic advertising signs where indicated comply with the rules and regulations promulgated by latest revision to Louisiana’s Administrative Code Title 70, Part III, Chapter 1, Subchapter C, Section 132.

On motion of Councilman Mire, seconded by Councilwoman Johnson, the Council voted ~~on an ordinance to amend Article IX Section 908 (F) (1) (d) of the Thibodaux Zoning Ordinance – Lighting of Off-Premise Signs~~ on an amendment to the proposed ordinance in order to exclude the section stating that it is the policy of the City of Thibodaux that the erection and maintenance of outdoor electronic advertising signs where indicated comply with the rules and regulations promulgated by latest revision to Louisiana’s Administrative Code Title 70, Part III, Chapter 1, Subchapter C, Section 132. Upon roll call the vote was as follows:

**YEAS: Tabor, Richard, Johnson, Mire, Naquin**

**NAYS: None**

**ABSTAINED: None**

On motion of Councilman Richard, seconded by Councilman Mire, the Council voted on an ordinance to amend and re-enact Article IX Section 908 (F) (1) (d) of the Thibodaux Zoning Ordinance – Lighting of Off-Premise Signs as amended. Upon roll call the vote was as follows:

**YEAS: Tabor, Richard, Johnson, Mire, Naquin**

**NAYS: None**

**ABSTAINED: None**

**ORDINANCE NO. 3072**

**AN ORDINANCE TO AMEND AND RE-ENACT  
ARTICLE IX SECTION 908 (F)(1)(d) OF THE THIBODAUX  
ZONING ORDINANCE – LIGHTING OF OFF PREMISE SIGNS**

**BE IT ORDAINED** by the City Council of the City of Thibodaux in regular session assembled, that Article IX Section 908 (F)(1)(d) of the Thibodaux Zoning Ordinance is hereby amended and re-enacted so as to read as follows:

**ARTICLE IX. – SIGNS**

**Sec. 908. - Off-premise outdoor advertising.**

**F. Lighting of off-premises signs.**

**1. Off-premise signs may be illuminated, subject to the following restrictions:**

**d. Message Display:**

- i. Any Digital Display containing animation, streaming video, or text of images with flash, pulsate, move or scroll is prohibited.**
- ii. The content of a digital display must transition by changing instantly, with no transition graphics (e.g., no fade-out or fade-in).**
- iii. Each message must remain stationary for a minimum of eight (8) seconds.**
- iv. Message changes must be accomplished within four (4) seconds.**
- v. Message must be accomplished in such a manner that there is no appearance of movement of the message or copy during the change.**
- vi. Digital displays must include a default design that will freeze the sign in one position if a malfunction occurs.**
- vii. On stacked sign structures, changeable message signs only allowed one per side.**

The above ordinance having been submitted to a vote, the vote thereon was as follows:

**YEAS: Tabor, Richard, Johnson, Mire, Naquin**

**NAYS: None**

**ABSTAINED: None**

And the above ordinance was declared adopted this 7<sup>th</sup> day of April 2020.

**/s/ Jennifer Morvant**  
**Jennifer Morvant, Council Adm.**

**/s/ Mike Naquin**  
**Mike Naquin, President**

On motion of Councilwoman Johnson, seconded by Councilman Richard, the Council voted to add an item to the agenda. Upon roll call the vote was as follows:

**YEAS: Tabor, Richard, Johnson, Mire, Naquin**

**NAYS: None**

**ABSTAINED: None**

The City's Home Rule Charter requires the City Council to provide an annual audit of the City's Financial Statements. Proposals were received on December 3, 2019. The only proposal received was by Postlethwaite & Netterville. The proposal is for a term of three years with the option to renew for 2 additional one year periods. P & N has submitted an Engagement Letter authorizing them to

perform our auditing services for FY 2019. The engagement letter proposes to perform our 2019 financial and compliance audit at a cost of \$60,560.00

On motion of Councilman Mire, seconded by Councilman Richard, the Council voted on an ordinance to authorize the Mayor to sign the engagement letter presented by Postlethwaite & Netterville for the annual audit as required by Article VI, Section 6 of the Thibodaux City Charter. Upon roll call the vote was as follows:

**YEAS:** Tabor, Richard, Johnson, Mire, Naquin  
**NAYS:** None  
**ABSTAINED:** None

**RESOLUTION NO. 2267**

***A RESOLUTION AUTHORIZING THE MAYOR  
TO SIGN AN ENGAGEMENT LETTER WITH  
POSTLETHWAITE & NETTERVILLE FOR AUDITING  
SERVICES FOR FISCAL YEAR 2019***

***BE IT RESOLVED*** by the City Council of the City of Thibodaux in regular session assembled, that:

***WHEREAS***, in accordance with Article VI, Section 6 of the Thibodaux City Charter, the City Council shall provide for an annual financial and compliance audit of the financial statements of the City of Thibodaux; and

***WHEREAS***, the Council received audit proposals on December 3, 2019, and has requested that Postlethwaite & Netterville (P & N) perform the financial statement audit for the City for fiscal years ending December 31, 2019, 2020, and 2021; and

***WHEREAS***, it is necessary to execute an engagement letter with the said firm to secure the audit services for FY 2019 at a cost of \$60,560.00.

***NOW, THEREFORE BE IT RESOLVED*** by the City Council that the Mayor be and is hereby authorized to execute an engagement letter with Postlethwaite & Netterville for the City's auditing services as mentioned above.

***BE IT FURTHER RESOLVED*** that a copy of the engagement letter is attached hereto as "Exhibit A" and thereby made a part hereof.

The above resolution having been submitted to a vote, the vote thereon was as follows:

**YEAS:** Tabor, Richard, Johnson, Mire, Naquin  
**NAYS:** None  
**ABSTAINED:** None

And the above resolution was declared adopted this 7<sup>th</sup> day of April 2020.

/s/ Jennifer Morvant  
Jennifer Morvant, Council Adm.

/s/ Mike Naquin  
Mike Naquin, President

On motion of Councilman Mire, seconded by Councilman Richard, the Council voted to add an item to the agenda. Upon roll call the vote was as follows:

**YEAS:** Tabor, Richard, Johnson, Mire, Naquin  
**NAYS:** None  
**ABSTAINED:** None

The City is required to perform Statewide Agreed-Upon Procedures in addition to the annual audit as prescribed by the Louisiana Legislative Auditor. The AUP's are required to be performed by the same firm that provides our annual audit. Due to the extra work with preparing the AUP report, a separate engagement must be entered with Postlethwaite & Netterville. The engagement letter for the AUP's outlines that the firm will bill the City for actual time incurred to perform these services and will not exceed \$7,000.00 for the Fiscal Year 2019.

On motion of Councilman Richard, seconded by Councilman Mire, the Council voted on an ordinance to authorize the Mayor to sign the engagement letter presented by P&N for the Agreed-Upon Procedures as required by the Louisiana Legislative Auditor. Upon roll call the vote was as follows:

**YEAS:** Tabor, Richard, Johnson, Mire, Naquin

**NAYS:** None

**ABSTAINED:** None

**RESOLUTION NO. 2268**

***A RESOLUTION AUTHORIZING THE MAYOR TO SIGN AN  
ENGAGEMENT LETTER WITH POSTLETHWAITE &  
NETTERVILLE FOR THE STATEWIDE AGREED-UPON  
PROCEDURES FOR FISCAL YEAR 2019***

***BE IT RESOLVED*** by the City Council of the City of Thibodaux in regular session assembled, that:

***WHEREAS***, in accordance with Article VI, Section 6 of the Thibodaux City Charter, the City Council shall provide for an annual financial and compliance audit of the financial statements of the City of Thibodaux; and

***WHEREAS***, the City has executed an Engagement Letter with Postlethwaite & Netterville to perform the financial statement audit for the City for fiscal year ending December 31, 2019; and

***WHEREAS***, the Louisiana Legislative Auditor has prescribed Statewide Agreed-Upon Procedures that need to be performed by the same firm that performs the annual audit; and

***WHEREAS***, in order for Postlethwaite & Netterville to provide the services required for the AUP's it is necessary to execute an engagement letter with the said firm in an amount not to exceed \$7,000.00 to secure the services for FY 2019.

***NOW, THEREFORE BE IT RESOLVED*** by the City Council that the Mayor be and is hereby authorized to execute an engagement letter with Postlethwaite & Netterville for the services as mentioned above.

***BE IT FURTHER RESOLVED*** that a copy of the engagement letter is attached hereto as "Exhibit A" and thereby made a part hereof.

The above resolution having been submitted to a vote, the vote thereon was as follows:

**YEAS:** Tabor, Richard, Johnson, Mire, Naquin

**NAYS:** None

**ABSTAINED:** None

And the above resolution was declared adopted this 7<sup>th</sup> day of April 2020.

/s/ Jennifer Morvant  
Jennifer Morvant, Council Adm.

/s/ Mike Naquin  
Mike Naquin, President

**The Mayor updated the Council on projects going on throughout the City. He also updated the Council on the COVID 19 pandemic.**

**There being no further business the meeting was adjourned.**

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**Jennifer Morvant, Council Adm.**

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**Mike Naquin, President**