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## Historic District Commission

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### Meeting Minutes April 11, 2019

Members present: Rhonda Dempster, Skipper Holloway and Danielle Stein

Members absent: Ryan Dicharry and Marguerite Erwin

Also Present: Roland Soignet, Jr. Zoning Administrator & Asst. Public Works Director, and Liz Guidry, Secretary

Ms. Stein called the meeting to order.

Ms. Dempster moved to accept the minutes as presented for the February 13, 2018 meeting, the motion was seconded by Mr. Holloway. All board members present were in favor.

A discussion to review the proposed signage at 1071 Jackson Street for Gary's Propane was on the agenda. Ms. Stein noted that they were furnished with an attachment which included a proposed image of the sign along with dimensions of the concrete pad and the proposed location outside of the business. Ms. Stein inquired if it was one dimensional sign. Mr. Brupbacher of 1071 Jackson St. commented it was one dimensional, not a cast iron pot and the pedestal originally on the drawings was 12 inches high by 12 inches wide and 48 inches long. He was proposing to lift it up to 16 inches high by 12 inches wide and 48 inches long but he was going to stay with a 72 inch height of the total sign, so the sign would be cut down by 4 inches. He indicated that the person who makes his burners was going to laser jet the shape out of ¼ inch plate steel and then he was going to get someone local to put graphics on it like a wrap. Mr. Holloway questioned the base material for thickness and wind strength. Mr. Brupbacher replied he was going with ¼ inch plate steel and the bottom is going to be a plate welded to that so we can bolt it down to the pedestal. Ms. Dempster noted so it won't be suspended, it would be anchored into the concrete. A motion to approve the proposal provided by Mr. Gary Brupbacher for the sign was made by Mr. Holloway and seconded by Ms. Dempster, all board members present were in favor.

Ms. Stein commented that they had talked about coming up with a set of recommendations or guidelines that we could provide to property owners for general guidance and they could work on that over the next few months. They could develop a simple one page document or checklist for plan review--these are the 5, 10 or however many items that we're looking at just to verify that information was checked such as the roof material, paint color, etc. After we review it we can give it to them and say we've checked off these items and here are some suggested recommendations. Ms. Dempster indicated if they had guidelines to refer to for committee recommendations they could be more professional. Mr. Holloway noted this would be a kinetic document, it will be moving, we'll be adding to it and revising it as we go along.

At the last meeting we had deferred the approval or Marguerite had motioned to approve the plans as presented with the exception of the colors of the roof and the exterior materials. We ended up looking at that and said that we were ok with that, do we need to vote on those two items? Ms. Stein commented they painted a sample swatch on the side of the building, so do I have a motion to approve the roof and exterior materials of the Caillouet building located at 403 W. 3<sup>rd</sup> Street? The motion was made by Ms. Dempster and seconded by Mr. Holloway, all members present were in favor.

Ms. Stein asked if there was any other business to discuss. Ms. Dempster noted that every year the Historic Preservation award through the Lafourche Heritage Society gives an award to an individual and a business for a job undertaken on the restoration or preservation of a historic building located in the parish. This year the award recipient will be the Caillouet Land Building and they come out to take pictures and get the history of the building so that will be good. Ms. Stein inquired if she knew who won the individual award. Ms. Dempster replied yes as a matter of fact I do, the residential building that they selected was my husband and I's home. Ms. Stein replied congratulations that was wonderful. Ms. Dempster replied thank you.

There being nothing further to discuss the meeting was adjourned.