

# CITY OF THIBODAUX

## CIVIL SERVICE DEPARTMENT

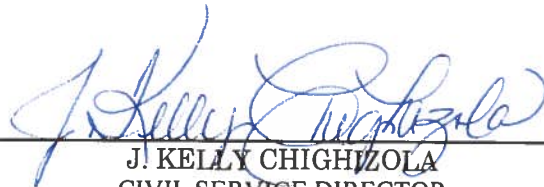
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**J. KELLY CHIGHIZOLA**  
DIRECTOR

**CARLIS RAGAS**  
SECRETARY

**AGENDA**  
**CIVIL SERVICE BOARD MEETING**  
**Tuesday, January 8, 2019 at 4:30 p.m.**  
**COUNCIL CHAMBERS, CITY HALL, 310 W. 2<sup>ND</sup> ST., THIBODAUX, LA**

1. Call to Order
2. Pledge of Allegiance- Ms. Deborah Moorhead
3. Silent Prayer
4. Introduction of new Board Member, Mr. Bobby Triche
5. Roll Call
6. Reading and Approval of the Minutes of the Meeting of September 11, 2018
7. Items for Discussion:
  - I. New Business
    - (A.) Consider adopting rule change to Rule V, Examinations, Section 11.2, Police Sergeant minimum qualification requirements as proposed by the administration. To include a substitution clause for time recognized as a post certified police officer with another organization prior to employment with the City of Thibodaux. The proposed rule change being considered is attached for the Board's approval.



J. KELLY CHIGHIZOLA  
CIVIL SERVICE DIRECTOR  
CITY OF THIBODAUX

## **RULE PROPOSED FOR JANUARY 8, 2018 CIVIL SERVICE MEETING**

### **11.2 POSITION:      Police Sergeant (1/08/2019)**

#### MINIMUM QUALIFICATION REQUIREMENTS:

1. Applicant must have attained permanent status and have served for a period of five (5) years with the **Thibodaux Police Department** at the time of the examination for the rank of Sergeant.
2. **Applicants who have maintained post certification status as a police officer with a law enforcement organization prior to working for the Thibodaux Police Department may substitute a maximum of three (3) years of experience toward their service with the Thibodaux Police Department to reach the five (5) year requirement in the rule above. If the three (3) years of substitution qualifies, the applicant must have maintained two year of continuous service with the Thibodaux Police Department at the time the applicant applies for the Sergeant promotional test.**
3. An applicant having previous experience with the Thibodaux Police Department will have that time honored towards the rank of Sergeant. Applicant must be off probationary status and have completed **two (2) years** of continuous service with the Thibodaux Police Department at the time of the examination.

#### EACH APPLICANT MUST:

1. Pass the required Civil Service Examination (written) and Examination by the board of supervisors (oral).

Each applicant will be granted one longevity point for each year of continuous service with the Thibodaux Police Department with a maximum accumulation of ten (10) points.

Longevity points will be awarded only after the applicant has achieved a passing grade of 60% on the examination. The longevity points will be added to the final score and will not be used to achieve a passing grade. (Revised effective: 10/01/90)

# CURRENT RULE

## RULE V

### EXAMINATIONS

#### Section 11 POLICE DEPARTMENT JOB POSITIONS, ETC.

##### 11.2 POSITION: Police Sergeant (7/11/17)

###### MINIMUM QUALIFICATION REQUIREMENTS:

1. Applicant must have attained permanent status with the Thibodaux Police Department and have served for a period of five (5) years with the Department at the time of the examination for the rank of Sergeant.
2. An applicant having previous experience with the Thibodaux Police Department will have that time honored towards the rank of Sergeant. Applicant must be off probationary status and have completed one year of continuous service with the Thibodaux Police Department at the time of the examination.

###### EACH APPLICANT MUST:

1. Pass the required Civil Service Examination (written) and Examination by the board of supervisors (oral).

Each applicant will be granted one longevity point for each year of continuous service with the Thibodaux Police Department with a maximum accumulation of ten (10) points. Longevity points will be awarded only after the applicant has achieved a passing grade of 60% on the examination. The longevity points will be added to the final score and will not be used to achieve a passing grade. (Revised effective: 10/01/90)