

## **Permit Issuance Requirements**

### **New Construction**

Required to be submitted for plan review **prior to permit issuance**:

- 1) Two (2) complete sets of plans consisting of foundation plans, a roof and floor plan including elevation, stairs and landing detail
- 2) Two (2) plot plans showing dimensions and location of structure with all setbacks, servitudes and driveways
- 3) Two (2) plumbing layouts done in red to be submitted **separate from complete plans**
- 4) Two (2) electrical layouts in detail showing fixtures and service **separate from complete plans**
- 5) Two (2) gas layouts (if applicable) to be submitted **separate from complete plans**
- 6) Two (2) mechanical layouts to be submitted **separate from complete plans**

One plan will be kept on file in the Inspector's Office and one plan will be reviewed and returned to builder and kept on the job at all times for the inspection

#### **OTHER REQUIREMENTS:**

- 1) **Proof of bulk disposal container on job site** for disposal of all debris generated by the construction or demolition of a structure. The contractor or owner shall have the option of hauling the debris to a state approved landfill or disposal facility. **The contractor or owner shall provide confirmation of an account or agreement existing with the aforesaid landfill before a permit will be issued.**
- 2) **Proof of toilet facilities for workmen on job site** must be provided **before a permit will be issued.**