

# MECHANICAL PERMIT ISSUANCE REQUIREMENTS

## New Construction and Remodeling

Required to be submitted for plan review **prior to permit issuance**:

Two (2) mechanical layouts (including floor plan, equipment and duct work layout (sizes))  
***or submit Manual D, J or S in lieu of plans***

One (1) fee calculation sheet (copy attached – used to determine permit fees)

One plan will be kept on file in the Inspector's Office and one plan will be reviewed and returned to builder and kept on the job at all times for the inspection.



**PERMIT APPLICATION FORM**  
**Residential Mechanical**  
**CITY OF THIBODAUX**  
**P. O. Box 5418**  
**Thibodaux, LA 70302**

**PH: 985-446-7208**  
**Fax: 985-446-7272**

Contractor's Name & Mailing Address:

DATE: \_\_\_\_\_

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**Property Owner:** \_\_\_\_\_  
**Address:** \_\_\_\_\_

These fees will have application to all types of mechanical installations, inside and outside the main structure on the same parcel of property. These fees apply to residential dwelling units or structures.

<b>CODE</b>	<b>ITEM</b>	<b>QUANTITY</b>	<b>PRICE</b>
M01	Installation of complete A/C system in new construction	.05 x _____ Sq.Ft. =	_____
M02	Change out complete A/C equipment in existing structures	_____	65.00
M03	Change out. heater only	_____	31.00
M04	Change out. condenser only	_____	31.00
M05	Permit re-instatement	_____	40.00
M06	Minimum fee	_____	25.00
M07	Duct alteration	_____	31.00
M08	Plan Review	.01 x _____ Sq.Ft. =	_____

**TOTAL MECHANICAL VALUE: \$** \_\_\_\_\_

**SIGNATURE VERIFICATION:** \_\_\_\_\_

**All fees must be paid by check, money order or credit card prior to permit issuance.**  
**Any work performed without permit issuance is subject to double fees.**



**PERMIT APPLICATION FORM**  
**Commercial Mechanical**  
**CITY OF THIBODAUX**  
**P. O. Box 5418**  
**Thibodaux, LA 70302**

PH: 985-446-7208  
 Fax: 985-446-7272

Contractor's Name & Mailing Address:

DATE: \_\_\_\_\_

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 \_\_\_\_\_  
 \_\_\_\_\_  
 └ \_\_\_\_\_ ┘

**Property Owner:** \_\_\_\_\_

**Address:** \_\_\_\_\_

These fees will have application to all types of mechanical installations, inside and outside the main structure on the same parcel of property. These fees apply to structures not to be used as a dwelling unit.

<b>CODE</b>	<b>ITEM</b>	<b>QUANTITY</b>	<b>PRICE</b>
M01	AC Unit 0-4+ Tons		45.00
M02	AC Unit 5-9+ Tons		65.00
M03	AC Unit >10 Tons (each ton)		8.00
M04	Refrig. 0-4+ HP		45.00
M05	Refrig. 5-9+ HP		60.00
M06	Refrig. >10 HP (each HP)		7.00
M07	Refrig. Cooler/ Freezer		45.00
M08	Cooling/Heating Coil		14.00
M09	Hoods		45.00
M10	Commercial Clothes Dryer		31.00
M11	Incinerator		40.00
M12	Boiler		65.00
M13	Heater unit		27.00
M14	Heater Duct <=25 Tons		27.00
M15	Heater Duct > 25 Tons (ea)		8.00
M16	Duct Alteration		31.00
M17	Cooling Tower		85.00
M18	Mobile Home, CMRCL		22.00
M19	Mobile Home, SFR		12.00
M20	Fire Extinguishing System		45.00
M21	Change out 0-4+ Tons		45.00
M22	Change Out 5-9+ Tons		65.00
M23	Change Out >10 Tons (ea.)		2.00
M24	Change Out Heater Only		31.00
M25	Change Out Condenser Only		31.00
M26	Permit Reinstatement		40.00
M27	Minimum Fee		25.00
M28	Plan Review .02 x sq.ft.	.02 x _____	_____

**TOTAL MECHANICAL VALUE: \$** \_\_\_\_\_

**SIGNATURE VERIFICATION:** \_\_\_\_\_

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